



PROGRAMMING AND ESTIMATED COST OF TRAINING FOR MEMBERS AND STAFF

Courses Identified as Needed	Role to which they relate	2022/23	2023/24	2024/25	2025/26	2026/27	Comments
		Est Cost	Est Cost	Est Cost	Est Cost	Est Cost	
Induction Programme	All staff	£900.00	£50.00	£50.00	£50.00	£50.00	
The Council – Module 1	All Councillors	£35.00	£150.00			£150.00	
The Councillor – Module 2	All Councillors	£35.00	£350.00			£150.00	
The Council as an Employer – Module 3	Estab Committee	£35.00	£70.00	£70.00	£70.00	£70.00	
Understanding the Law – Module 4	Staff & Councillors	£35.00	£70.00	£70.00	£70.00	£70.00	
The Council Meeting – Module 5	Councillors	£35.00	£70.00	£70.00	£70.00	£70.00	
Local Government Finance -Module 6	Finance Manager & Members of Finance Committee	£125.00	£250.00	£70.00	£70.00	£70.00	
Understanding of Health & Safety – Module 7	Events staff and councillors	£35.00	£100.00	£70.00	£100.00	£70.00	

Community Engagement – Module 8	Staff & Councillors	£75.00	£350.00	£70.00	£70.00	£70.00	
Code of Conduct – Module 9	One Voice Wales	£300.00	£60.00	£60.00	£60.00	£60.00	
Chairing Skills - Module 10	Chairs	£35.00	£70.00	£70.00	£70.00	£70.00	
Community Emergency Planning - Module 11	Staff & Councillors	£35.00	£35.00	£35.00	£35.00	£35.00	
Creating a Community Plan – Module 12	Councillors	£35.00	£70.00	£70.00	£70.00	£70.00	
Community Engagement Part II (Tools & Techniques) - Module 13	Councillors	£35.00	£70.00	£70.00	£70.00	£70.00	
Equality & Diversity - Module 14	Staff & Councillors	£35.00	£70.00	£70.00	£70.00	£70.00	
Information Management - Module 15	Staff & Councillors	£35.00	£70.00	£70.00	£70.00	£70.00	
Use of IT and websites – Module 16							
Making Effective Grant Applications - Module 17	Staff & Councillors	£35.00	£70.00	£70.00	£70.00	£70.00	

Managing Your Staff - Module 18	Staff & Councillors	£35.00	£70.00	£70.00	£70.00	£70.00	
Devolution of Services / Community Asset Transfer - Module 19							
Wellbeing of Future Generations Act 2015 – Module 20	Staff & Councillors	£0.00	£350.00	£70.00	£70.00	£70.00	
Understanding Local Government Finance – Advanced - Module 21	Staff & Councillors	£70.00	£70.00	£70.00	£70.00	£70.00	
First Aid	All staff and optional for Councillors	£500.00	£0.00	£0.00	£500.00	£0.00	
FILCA	Finance Manager Clerk/RFO	£240.00	£0.00	£0.00	£0.00	£0.00	
Safeguarding – online	All staff & Councillors	£100.00	£100.00	£100.00	£100.00	£100.00	
HR Summit - SLCC	Clerk & Chair of Establishment	£120.00	£0.00	£120.00	£0.00	£120.00	
Defib Awareness Session	Staff & Councillors	FOC					
Planning	Members of Planning Committee		£300.00			£300.00	

GDPR	Specific Staff and Councillors		£105.00	£105.00	£105.00	£105.00	
Food Hygiene Level 2	Youth Project Staff		£225.00			£225.00	
Health and safety for Event management	Event Staff	£225.00	£0.00	£0.00	£0.00	£225.00	
Total Budgeted Cost		£2,920.00	£3,195.00	£1,520.00	£1,930.00	£2,345.00	