



Clerk to the Council/  
Clerc i'r Cyngor:

MRS.R.V.TUCKER, B.A.

3<sup>rd</sup> October /Hydref 2020

Dear Sir/Madam, Annwyl Syr/Fadam

You are hereby requested to attend a **MEETING** of the **PLANNING AND ENVIRONMENT COMMITTEE** to be held over Teams on **Wednesday 21<sup>st</sup> October at 6.30 pm.**

Gofynnir drwy hyn i chi fynychu **PWYLLGOR CYNLLUNIO A'R AMGYLCHEDD**, yn Rhith Gyfarfod am am **6:30 yf, DYDD HYDREF 21 MEDI 2020.**

Yours faithfully/ Yr eiddoch yn gywir

**CLERK TO THE COUNCIL/ CLERC I'R CYNGOR**

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## **AGENDA**

1. **Apologies**  
To receive apologies.
2. **Declarations of Interest**  
Members to declare any interests in any items on Agenda.
3. **Planning Applications**  
To receive and consider the following planning applications (attached: page 1)
4. **Planning Determinations**  
To receive planning determinations (attached: pages 3 – 4)

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35A, Commercial Street, Pontypool, Torfaen, NP4 6JQ Tel: (01495) 742805

35A, Stryd Masnach, Pont-y-pŵl, Tor-faen NP4 6JQ Ffôn: (01495) 742805

TWINNED WITH LONGJUMEAU, FRANCE, BREITEN, GERMANY & CONDEIXA, PORTUGAL  
GEFEILLIWDYD Â LONGJUMEAU, FFRAINC, BREITEN, YR ALMAEN & CONDEIXA, PORTUGAL

5. **Plenary Powers**  
To approve observations made in conjunction with the Clerk.  
(attached: page 5)
6. **Amazing Tree**  
To receive an update on the Amazing Tree (report attached: 7)
7. **Forest Schools**  
To receive a report on Forest Schools (attached: pages 9 – 10)
8. **Task Force Equipment/Unit**  
To receive a report from the Clerk in respect of the Task Force Unit  
and equipment. (attached: page 11)
9. **Toilets**  
To receive notification via website re provision of toilets in Pontypool  
during pandemic (attached: page 13)
10. **Doggy Bins**  
To receive a report on Doggy Bins (attached: pages 15 – 20)

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*To: Cllrs: Mrs G. James, Miss L. Clarkson, N. Byrne, Mrs E. Chilcott JP, D.K.  
James, Mrs J. E. Jones, J. Killick, B. Rapier, N. Simons,  
Mrs J. G. Taylor  
Chairman and Leader ex officio*

Planning and Environment Meeting

Wednesday 21<sup>st</sup> October 2020

Planning applications to be commented on

- | 1 | <i>Plan Number</i> | <i>District reference</i> | <i>Site reference</i>                       | <i>Other reference</i> |
|---|--------------------|---------------------------|---|------------------------|
|   | <b>20/P/0548</b>   | Pontnewynydd              | Oakdene 9 Highfield Close<br>Pentrepod Road |                        |

**Change of use of land to residential**

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- | 2 | <i>Plan Number</i> | <i>District reference</i> | <i>Site reference</i> | <i>Other reference</i> |
|---|--------------------|---------------------------|-----------------------|------------------------|
|   | <b>20/P/0581</b>   | St. Cadoc's & Penygarn    | 22 Mount Road         |                        |

**Proposed garage and driveway. Garage to be situated at rear of garden with driveway and parking spaces at the front.**

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- | 3 | <i>Plan Number</i> | <i>District reference</i> | <i>Site reference</i> | <i>Other reference</i> |
|---|--------------------|---------------------------|-----------------------|------------------------|
|   | <b>20/P/0593</b>   | NEW INN LOWER             | Pillgwethly The Walk  |                        |

**Conversion of detached garage to self-contained annexe accommodation including attached single storey rear/side extension**

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- | 4 | <i>Plan Number</i> | <i>District reference</i> | <i>Site reference</i> | <i>Other reference</i> |
|---|--------------------|---------------------------|-----------------------|------------------------|
|   | <b>20/P/0594</b>   | GRIFFITHSTOWN EAST        | 13 High Street        |                        |

**Conversion of existing single dwelling to 2 no. flats**

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- | 5 | <i>Plan Number</i> | <i>District reference</i> | <i>Site reference</i>        | <i>Other reference</i> |
|---|--------------------|---------------------------|------------------------------|------------------------|
|   | <b>20/P/0596</b>   | PONTYPOOL                 | 4 Central Mews Market Street |                        |

**New flat (C3 residential) above existing ground floor take away (A3)**

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- | 6 | <i>Plan Number</i> | <i>District reference</i> | <i>Site reference</i> | <i>Other reference</i> |
|---|--------------------|---------------------------|-----------------------|------------------------|
|   | <b>20/P/0604</b>   | NEW INN LOWER             | Ponderosa House       |                        |

**Double storey side extension**

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- | 7 | <i>Plan Number</i> | <i>District reference</i> | <i>Site reference</i> | <i>Other reference</i> |
|---|--------------------|---------------------------|-----------------------|------------------------|
|   | <b>20/P/563</b>    | GARNDIFFAITH & VARTEG     | 12 Varteg Road        |                        |

**Build a porch to the front of property**



Planning and Environment Committee

Wednesday 21st October 2020

Planning Determinations

<b>1</b>	<i>Plan Number</i>	<i>District reference</i>	<i>Site reference</i>	<i>Other reference</i>
	<b>19/P/0107</b>	WAINFELIN	Hillcrest Bungalow Road	Cefn Crib

**PROPOSAL: Demolition of existing bungalow and replacement with new residential property**

*Comment* 27/03/19

**COMMENTS: No observations**

*Decision* 29/09/20

**APPROVED**

<b>2</b>	<i>Plan Number</i>	<i>District reference</i>	<i>Site reference</i>	<i>Other reference</i>
	<b>19/P/0410</b>	ABERSYCHAN & CWMAVON	Waterloo Road	Site adjacent to Coed Terrace

**PROPOSAL: New dwelling**

*Comment* 15/08/19

**COMMENT: No observations**

*Decision* 29/09/20

**APPROVED**

<b>3</b>	<i>Plan Number</i>	<i>District reference</i>	<i>Site reference</i>	<i>Other reference</i>
	<b>20/P/0290</b>	Pontnewynydd	Talocher Bungalow Road	Ty Bwmpyn

**First floor extension over bungalow with part gable front; and side extension**

*Comment* 24/06/20

**This Council has no objections**

*Decision* 29/09/20

**APPROVED**

<b>4</b>	<i>Plan Number</i>	<i>District reference</i>	<i>Site reference</i>	<i>Other reference</i>
	<b>20/P/0295</b>	TREVETHIN	Ailsa, Leigh Road	

**Create new driveway to the front of property. Increase the height of existing garage by 400mm. Create Bay to front lounge.**

*Comment* 11/08/20

**This Council has no comments.**

*Decision* 29/09/20

**APPROVED**

4

5    *Plan Number*    *District reference*    *Site reference*    *Other reference*  
20/P/0402    Griffithstown West    Novara, 21 Cwrdy Road,  
Griffithstown

**PROPOSAL: Single storey rear garden room to replace existing conservatory.**

*Comment*                      01/09/20

**This Council has no objections**

*Decision*                      29/09/20

**APPROVED**

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6    *Plan Number*    *District reference*    *Site reference*    *Other reference*  
20/P/0435    St. Cadocs and Penygarn    6 Chapel Walk, Penygarn,  
Pontypool

**PROPOSAL: Convert garage with internal knock through into separate dining room.**

*Comment*                      20/08/20

**This Council has no objections**

*Decision*                      29/09/20

**APPROVED**

**Planning and Environment Meeting**

**Wednesday 21<sup>st</sup> October 2021**

**Plenary Powers**

<b>1</b>	<i>Plan Number</i>	<i>District reference</i>	<i>Site reference</i>	<i>Other reference</i>
	<b>20/P/0516</b>	WAINFELIN	Hillgrove	92 George Street

**Replacement garage and new covered way  
This Council has no objections**

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<b>2</b>	<i>Plan Number</i>	<i>District reference</i>	<i>Site reference</i>	<i>Other reference</i>
	<b>20/P/0528</b>	NEW INN UPPER	161 The Highway	

**Proposed rear extension, rear patio and associated internal alterations  
This Council has no objections**

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<b>3</b>	<i>Plan Number</i>	<i>District reference</i>	<i>Site reference</i>	<i>Other reference</i>
	<b>20/P/0555</b>	Snatchwood	Valley View	Penytwyn Road

**Proposed rear extension to replace existing conservatory  
This Council has no objections**

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<b>4</b>	<i>Plan Number</i>	<i>District reference</i>	<i>Site reference</i>	<i>Other reference</i>
	<b>20/P/0561</b>	GRIFFITHSTOWN EAST	8 Windsor Road	

**Proposed change of use from shop (A1) to hot food takeaway (A3) including fitting of external mechanical ventilation flue  
This Council has no objections**

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<b>5</b>	<i>Plan Number</i>	<i>District reference</i>	<i>Site reference</i>	<i>Other reference</i>
	<b>20/P/0579</b>	TREVETHIN	Various addressess on Newman Rd Elm Rd	and Belle Vue Close Beeches Rd

**Render 12 blocks of two-storey flats with new off-white, fine scraped texture finish.  
This Council has no objections**





**PLANNING AND ENVIRONMENT MEETING**  
**Wednesday 21<sup>st</sup> October 2020**  
**Specialist Tree report for the Old Sweet Chestnut – Tree of the year**  
**2019**

**1.0 Purpose of Report**

- 1.1 To update the Council with the current status in regard to a specialist tree report for the Old Sweet Chestnut.

**2.0 Specialist Tree Report**

- 2.1 Following the Full Council meeting on 26<sup>th</sup> February 2020, it was resolved that Mr Luke Street of Treescape Consultancy be commissioned to carry out the tree survey on the Old Sweet Chestnut.
- 2.2 Due to travel restrictions because of Covid-19, Mr Luke Steer was unable to attend the site following the Full Council meeting.
- 2.3 Mrs RC emailed and spoke with Mr Steer and confirmed that once lockdown was lifted it was still a requirement of the Council to have Mr Steer report on the tree and Mr Steer confirmed that he would be happy to carry this out once lockdown restrictions were eased.
- 2.4 The original quote provided by Mr Steer was £640.60, however during a telephone conversation with Mrs RC in July and then again in August, Mr Steer mentioned that his accommodation costs may be slightly increased depending on whether AirBnB accommodation was available. However, he also stated that he may try to do the visit in one day and therefore save on accommodation costs. He also stated that the visit would be dependent on the weather. It should be noted that Mr Steer's quote was considerably lower than the other original quotes provided.
- 2.5 The Chair of the Council and Vice Chair of Planning & Environment met with Mr Steer on 5<sup>th</sup> September.
- 2.6 Mrs RC spoke with Mr Steer on 9<sup>th</sup> October and at present we are awaiting the report. However, Councillors Clarkson can provide a brief statement of the visit during the virtual meeting.

**3.0 Recommendations**

- 3.1 That the report be noted.
- 3.2 That Mrs RC forward the report from Mr Steer once it is available.
- 3.3 That Mrs RC send the invoice to the Finance and Events Manager once received from Mr Steer.

Rebecca Cronin

Events Officer 09.10.20



9

**Planning and Environment Committee**  
**Wednesday 21<sup>st</sup> October 2020**  
**Forest Schools Report**

**1.0 Purpose of Report**

- 1.1 To ask the Committee to approve Forest School visiting Pontypool Primary Schools (with agreement from Headteachers)

**2.0 Report**

- 2.1 Before Covid 19, the Community Council worked with Greenmeadow Community Farm to enable children from Pontypool schools to attend a Forest School lesson in Pontypool Park where they learned about the environment. The Community Council funded the travel and tutor cost of the lessons. Greenmeadow Community Farm would organise the lessons and contact the Council to arrange transport and liaise with schools regarding this.
- 2.2 A teacher from Ysgol Bryn Onnen recently contacted the Council to see if funding was available for a Forest School lesson to take place at the school as the school environment would be able to carry the lesson out safely.
- 2.3 Greenmeadow Community Farm have been contacted to ascertain if they had been in discussions with Pontypool schools regarding Forest Schools but unfortunately due to Covid the Farm has been closed since March and will remain closed until next February, however, they are very keen to continue the Forest School programme next year if safe to do so.
- 2.4 The Forest School tutor is Mr Johnathan Howells who works for Torfaen County Borough Council. The Events Officer has emailed him to see if he would be willing to carry out lessons at Pontypool school sites if the Head teacher is in agreement and if it is safe to carry out the lesson and is awaiting a reply from him.

**3.0 Budget**

The Council has allocated £2000 in the 20/21 budget for Forest Schools. The Events Officer can liaise with the schools and tutor if the Committee agree to Forest School lessons taking place at school sites for 2020 only if safe to do so.

**4.0 Recommendations**

- 4.1 That the report be noted.

4.2 The Committee approve Forest School lessons taking place at Pontypool School sites if safe to do so subject to agreement from Headteachers.

**Annette Ambrosen - Events Officer – 8/10/20**

11

**PLANNING AND ENVIRONMENT MEETING**  
**Wednesday 21<sup>st</sup> October 2020**

**TASK FORCE EQUIPMENT AND UNIT**

**1.0 Purpose of report**

- 1.1 To provide information to the committee on the disposal of the Task Force equipment

**2.0 Background**

- 2.1 Following the termination of the Task Force service in 2019, it was necessary to dispose of the equipment that was used and was currently in storage at the unit in North Pontypool industrial estate
- 2.2 Advice was sought from Torfaen County Borough Council on how best to do this and we were given details of an auctioneers in Merthyr that regularly auctioned Torfaen's excess equipment gardening and other equipment
- 2.3 TCBC was able to provide a rough estimate of the income from these items and subsequently a few of the TCBC officers were able to assist PCC staff to pack up all the equipment which was done on the same day that the equipment was collected by Merthyr Motor Auctions

**3.0 Results of auction**

- 3.1 The auction took place on the 21st of September 2020 the amount of the auction items came to £1588 There were a few remaining items left unsold and these will be carried forward to the next auction

**4.0 Unit**

- 4.1 The unit has now been emptied and cleared and will be available for the Christmas lights to be stored which are being delivered on 23<sup>rd</sup> October 2020.

**5.0 Recommended**

- 5.1 The committee notes the action that has been taken with regards to the disposal of the task force equipment and the emptying of the unit

Mrs RV Tucker  
Clerk to the Council  
4<sup>th</sup> October 2020



From: Pontypool <Pontypool@pontypoolcc.gov.uk>  
Sent: 12 October 2020 09:25  
To: Ruth Tucker <RTucker@pontypoolcc.gov.uk>  
Subject: FW: Website Inquiry Form

13

We received the comments below regarding toilets via the website enquiry form.

1

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### Coronavirus disease (COVID-19)

We wish to reassure everyone concerned that during this period of uncertainty, Pontypool Community Council has in place sufficient contingency arrangements to ensure that we continue to deliver high service levels across all areas of the Council. We will continue to review and update this on a daily basis.

The office is now closed as per the guidelines of the Government. We are, however, available on email and telephone.

We will continue to adhere to Government advice and review all developments carefully.

As the situation develops, the public can be reassured that our staff will continue to provide our usual standards of service delivery, whether that be in the office or remotely.

We understand that there maybe questions and concerns in this uncertain time, and we will help address these to the best of our ability.

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From: [NoReply=visionict.com@mg.visionict.com](mailto:NoReply=visionict.com@mg.visionict.com) <[NoReply=visionict.com@mg.visionict.com](mailto:NoReply=visionict.com@mg.visionict.com)> On Behalf Of  
[NoReply@VisionICT.com](mailto:NoReply@VisionICT.com)  
Sent: 11 October 2020 16:31  
To: Pontypool <[Pontypool@pontypoolcc.gov.uk](mailto:Pontypool@pontypoolcc.gov.uk)>  
Subject: Website Inquiry Form

## Comments

Detail of the comments can be seen below:

Name: Karen Thomas

Organisation: none

Telephone: 07846949296

Consent: False

Email: Karen.e [thomas@hotmail.co.uk](mailto:thomas@hotmail.co.uk)

## Comments

To let you know how grateful I (and others) am for keeping the toilets opposite the civic centre open all through lockdown. I know that other towns have kept theirs closed and this deters people from going out, causing further problems with mental health and loneliness. Thank you for supporting keeping them open. Regards Karen Thomas

[unsubscribe](#)





# **PLANNING AND ENVIRONMENT COMMITTEE**

**Wednesday 21st October 2020**

## **Doggy Bins**

### **1.0 Purpose of Report**

- 1.1 To receive information on litter/doggy bins from the e-mail that was sent by the Administrative Officer on Friday 2<sup>nd</sup> October 2020 asking members where they required doggy/litter bins in their area and a deadline to reply by.

### **2.0 Budget**

- 2.1 The budget for the provision of new doggy bins for 2020/2021 is £7,000. It was agreed at the Planning and Environment meeting on 10<sup>th</sup> July 2019 (minute number 84), that any money not spent for the year 2019/2020 (£3,000) would be added to the budget for 2020/2021 (£4,000).

### **3.0 List of Doggy Bins**

- 3.1 In response to the e-mail sent the following members have requested Doggy/litter bins in their area:

Councillor Giles Davies – Abersychan and Cwmavon Ward – 2 bins

Councillors Mrs Gaynor James – Pontypool Ward – 2 bins

Councillor Nick Simons – Brynwern Ward – 4 bins

Councillor Mrs Norma Parrish – Sebastopol East – 2 bins

Councillor Ms Lyn Clarkson – Garndiffaith and Varteg Ward – 8 bins

Councillor Barry Taylor JP – Snatchwood Ward – 2 bins

- 3.2 In respect of the request from Councillor Giles Davies, Abersychan and Cwmavon ward for a new bin to be relocated in Talywain, an e-mail has been received from Sian Watkins (TCBC) with the following comments “As this is quite an old bin if we try and remove it then the metal posts may have rusted away and the bin may not be reused”. (Please see attached list for information).

- 3.3 Please note however that Councillors Miss L. Clarkson, G Davies and B. Taylor JP had already requested their bins in 2018/2019 and obviously these take priority.
- 3.4 To this effect please find attached appendix which shows that in all 20 doggy/litter bins have been requested.
- 3.5 One doggy/litter bin costs £296 including bin and installation (£246.00 for bin and £50.00 installation) therefore 20 bins requested x £296.00 = £5920.00, which means there would be enough in the budget for all bins requested to be provided.

**4.0 Recommended**

- 4.1 That the committee approve providing doggy/litter bins at the locations specified.
- 4.2 That the committee notes that the project is meeting the well-being objectives of the Future Generations Well Being Act 2015.

Carol Peterson  
Admin. Officer  
8<sup>th</sup> October 2020

# Planning and Environment Committee

21st October 2020

## Requests for Doggy Bins

<u>Ward</u>	<u>Location</u>	<u>Number</u>	<u>Comments</u>
<b>Abersychan and Cwmavon</b>	Talywain	1	A new one relocated a few yards down from the current rusting one at Talywain and the old one removed opposite the Old Commercial pub site.
<b>Garndiffaith and Varteg</b>	Varteg Terminus	1	New bin required.
<b>Garndiffaith and Varteg</b>	The junction of Cross Street and Neville Street leading to Earl Close, Garndiffaith	1	New bin required. Residents request Amended request from 2018
<b>Garndiffaith and Varteg</b>	The junction of Balance Road and Greenfield Terrace	1	New bin required. Residents request from 2018/19. Bin requested for Rockvilla and Balance Road Junction in 2017 not in place.

<b>Abersychan and Cwmavon</b>	At the entrance to the cycle route at Commercial Road, Talywain and the entrance to the cycle route on Shop Road.	2	This would ensure that all entrances to the cycle route had bins in place to facilitate leisure and dog walkers as they enter or exit. - requested April 2019.
<b>Garndiffaith and Varteg</b>	At the bus stop (travelling south) on New Road (B4246) at the junction to Bailey Street	2	A free-standing bin at both sites. Requested - April 2019. Residents request
<b>Garndiffaith and Varteg</b>	At the bottom gates to Garneteg School on Top Road.	1	A free-standing bin requested - April 2019.

<b>Garnidiffaith and Varteg</b>	<p>Shop Road/Varteg Road - At the entrance to the TCBC owned field used by dog walkers or the parking area opposite this entrance and outside of Varteg Community Hall but sited conveniently for use of visitor to both.</p>	1	<p>New bin requested or re siting of currently little used bin sited within the play area. Requested by Varteg Community Association in response to ongoing litter issues. 2018 request. There is currently no litter bin accessible to those using the parking area or dog walkers. This area is used by parents of Ysgol Bryn Onnen pupils, visitors to Varteg Hall , walkers accessing the Cycle Route for leisure and dog walkers using the TCBC owned field. There is a litter bin currently sited at the play area which is little used, not accessible to users of the parking area or dog walkers using the field due to TCBC Policy which could be re sited to accommodate this request.</p>
<b>Snatchwood</b>	<p>The cycle track starting at Snatchwood Road and ending at the top of Pontnewynydd.</p>	1	<p>A bin required.</p>
<b>Snatchwood</b>	<p>Snatchwood Halt</p>	1	<p>New bin required.</p>

<b>Pontypool</b>	Pontymoile Gates	2	One required outside and one inside the gates.
<b>Brynwern</b>	The field between High Street and North Road	1	To replace the bin on the field between High Street and North Road behind the Italian restaurant as the one there now has been hit over and needs to be replaced.
<b>Brynwern</b>	The bottom of Parkes Lane	1	A bin required at the bottom of Parkes Lane next to the post box.
<b>Brynwern</b>	The bottom of North Road opposite the entrance to Hanbury Grove.	2	There used to be a bin at this location but was never replaced. It was well used.
<b>Sebastopol East</b>	On the canal towpath at Crownbridge in Sebastopol.	1	The site is accessible from the road, therefore emptying the bin should not be a problem.
<b>Sebastopol East</b>	On the Canal towpath by the bridge at the bottom of Kemys Street, Griffithstown.	1	The site is accessible from the road, therefore emptying the bin should not be a problem.