



Clerk to the Council/
Clerc i'r Cyngor:

MRS. R.V. TUCKER, B.A.

16 December / Rhagfyr 2021

Dear Sir/Madam, Annwyl Syr/Fadam,

You are summoned to attend a multi-location meeting of the **ESTABLISHMENT COMMITTEE** to be held on **Wednesday 5 January 2022** at **5.30 pm**.

Gelwir arnoch drwy hyn i fynychu cyfarfod aml-leoliad o'r **PWLLGOR SEFYDLU** a gynhelir dydd **Mercher 5 Ionwar 2022** am **5.30 pm**

Yours faithfully/ Yr eiddoch yn gywir


CLERK TO THE COUNCIL/ CLERC I'R CYNGOR

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ESTABLISHMENT COMMITTEE**

A G E N D A

1. **Apologies for absence**

2. **Declarations of Interest**

Members to declare any personal interests in any items on Agenda.

3. **EXCLUSION OF PRESS AND PUBLIC**

By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

35A, Commercial Street, Pontypool, Torfaen, NP4 6JQ Tel: (01495) 742805

35A, Stryd Masnach, Pont-y-pŵl, Tor-faen NP4 6JQ Ffôn: (01495) 742805

TWINNED WITH LONGJUMEAU, FRANCE, BREITEN, GERMANY & CONDEIXA, PORTUGAL
GEFELLIWYD Â LONGJUMEAU, FRFRANC, BREITEN, YR ALMAEN & CONDEIXA, PORTUGAL

4. **Sickness returns**
To note sick leave in the latest period (attached: page(s) 1)
5. **Current working arrangements**
To receive an update current working arrangements.
6. **Qualification of Clerks – New Regulations**
(Attached: page(s) 2 – 5). Refer Committee Chair
7. **Staffing review**
Refer Acting Clerk/Committee Chair
8. **Update on the Clerk**
To receive an update. Refer Committee Chair
9. **Acting Clerk – Review of Contract**
Refer Committee Chair

To: Councillors: J. Killick (Chair), Mrs N. P. Parrish (Vice-Chair), Mrs E. Chilcott JP, Miss L. Clarkson, M. Ford, K. James, Mrs R. Matthews and (ex officio) Chair of the Council (Councillor G. Davies) and Leader of the Council (Councillor Mrs G. E. James)