

MINUTES OF PONTYPOOL COMMUNITY COUNCIL
VIRTUAL POLICY & FINANCE COMMITTEE HELD ON
WEDNESDAY 3rd February 2021

In attendance:

Councillor: Mrs N. Parrish (In the Chair)

Councillors in attendance: Mrs G James, J. Killick, and A. Lang, R. Overton and B. Rapier

Also in attendance: Councillor N. Jones and Mr G. Parry (member of the public).

Officers: Mrs A. Ambrosen, Mrs C. Challenger and Mrs R. Cronin.

121 **Apologies**

Apologies were received from Councillor M. Ford, Mrs. E. Hunt and B. Taylor JP.

RECOMMENDED: that the apologies be noted.

JW

122 **Declarations of Interest**

Councillors Mrs G. E. James, N. Jones, Mrs N. Parrish and R. Overton declared an interest on any item on the agenda relating to Torfaen County Borough Council. Mrs N. Parrish declared an interest in item regarding New Panteg RFC. Cllr. R. Overton declared an interest in item regarding St. John's Ambulance.

RECOMMENDED: that the declarations of interest as outlined above be recorded.

JW

123 **Schedule of Receipts and Payments**

The Committee received and considered the schedule of receipts and payments for November and December 2020.

RECOMMENDED: that the schedule of receipts and payments for November and December 2020 be approved.

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124 **Use of Council Credit Card**

The Committee were asked to approve the Council credit card payments for November and December 2020.

The Acting Clerk informed the Committee that one of the payments were for two members of staff to undertake a minute taking course. The two members of staff had both completed and passed the course. The Committee offered their congratulations to the members of staff for passing the course.

RECOMMENDED: (i) that the use of the Council credit card for November and December be approved.

(ii) that the two members of staff who passed the minute taking course be congratulated.

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125 **Monitoring Report**

The Council received and considered the Financial Monitoring Report to the end of November 2020.

The Vice Chair asked if it was possible at the March Policy and Finance meeting that the figures up to the end of December be put on the agenda as usual, and the figures to the end of January be available at the meeting so that the Committee have up to date figures.

The Acting Clerk stated that as the agendas were sent out prior to the month end this would not be possible albeit if the report was completed it could be presented on the night.

The Vice Chair referred to page 9 of the agenda. He stated that the current layout of 7001 and 7005 were under the budget head Youth Work Project and only 7001 should be under this budget head. The Acting Clerk stated that an additional budget head would be added to accommodate Other Community Benefit Projects.

RECOMMENDED: (i) that the Monitoring report to the end of November 2020 be received.

(ii) that on the March agenda the Acting Clerk and Accountant present figures up to the end of December and present the January figures if available at the meeting.

(iii) that the figures shown relating to budget heading 7001 – Youth Project be separated to indicate that figures relating to

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budget heading 7005 are for other Community Benefit Projects.

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126 **Local Voluntary Funding**

The Committee received the following Local Voluntary Funding requests:

Cllr. Mrs G. James £200 Pontypool Town AFC
Running Costs s.19 LGA 1976 (Miscellaneous Provisions)

Cllr. Mrs G. James £300 Plas y Garn Residents Home
Running Costs s.137 LGA 1972/Power of Well Being s2
LGA 2000

Cllr. Ms. L. Clarkson £500 Varteg Community Association
Running Costs s.19 LGA 1976 (Miscellaneous Provisions)

Cllr. Ms. L. Clarkson £250 Friends of Ysgol Bryn Onnen
Running Costs s.137 LGA 1972/Power of Well Being s2
LGA 2000

Cllr. Ms. L. Clarkson £500 Garndiffaith Bowls Club
Running Costs s.19 LGA 1976 (Miscellaneous Provisions)

Cllr. Ms. L. Clarkson £250 Friends of Garnteg Running
Costs
s.137 LGA 1972/Power of Well Being s2 LGA 2000

Cllr. Ms. L. Clarkson £500 Garndiffaith 1st Scouts Group
Running Costs
s.137 LGA 1972/Power of Well Being s2 LGA 2000

Cllr. Ms. L. Clarkson £500 Garndiffaith Community
Association Running Costs
s.19 LGA 1976 (Miscellaneous Provisions)

Cllr. G. James £200 Purchase of a Lime Tree and Memorial
Plaque and tree stake as a thank you to the NHS and Key
Workers
s.

The Leader stated that she would like to add on an additional LVF request for a Lime tree and memorial plaque to be purchased and planted as a thank you to the NHS and Key Workers at a cost of £200. All agreed.

RECOMMENDED: (i) that the Committee approves the applications for Local Voluntary Funding as outlined above.

(ii) that the additional LVF from the Leader be approved.

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127 **Community Halls and Facilities**

The Committee received applications for consideration from the following organisations:

(i) New Panteg RFC

(ii) St. John's Ambulance Division, Griffithstown

(i) The Chair declared an interest in New Panteg RFC. The Vice Chair stated that the application form was for emergency funding. A discussion took place, and it was agreed that the Acting Clerk would request a more detailed breakdown of Income and Expenditure to April 2021 from New Panteg RFC and the item would be deferred until the completed form had been received.

(ii) Cllr Overton declared an interest in St. John's Ambulance Division. The Acting Clerk stated that although a form had been received from St. John's it was incomplete. It was decided that the item be deferred until a financial breakdown of Income and Expenditure had been received.

RECOMMENDED: that both items be deferred until a more detailed financial breakdown of their Income and Expenditure had been received.

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128 **Torfaen Play Packs**

The Committee received a financial request from Torfaen Play Service to purchase additional play and wellbeing boxes. The Chair stated that the request was for £1900 for 50 boxes to be distributed to children in the Pontypool area. The Acting Clerk informed the Committee that the Council had an amount of £3400 left in the New Events Budget and that this could be used to purchase the boxes. All members agreed to allocate £1900 to Torfaen Play to purchase 50 play and wellbeing boxes.

RECOMMENDED: that £1900 be allocated to Torfaen Play to purchase 50 play and wellbeing

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boxes to be distributed to children in the
Pontypool area.

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CHAIRMAN