

**MINUTES OF A MULTI-LOCATION MEETING OF THE POLICY AND FINANCE  
COMMITTEE OF PONTYPOOL COMMUNITY COUNCIL  
HELD REMOTELY USING MICROSOFT TEAMS ON  
WEDNESDAY 2 MARCH 2022 AT 6.30 PM**

**In attendance (all using Teams):**

Councillor: Norma Parrish (in the Chair)

and Councillors: Matt Ford, Gaynor James and John Killick

Officers: Richard Gwinnell (Acting Clerk), Lisa McMail (Accountant) and Jane Wright (Assistant Clerk)

Min. no.	Subject and decision	Action
393.	<p><b><u>Apologies for absence</u></b></p> <p>Councillors Lynda Clarkson, Giles Davies, Lizzie Hunt, Adrian Lang, Richard Overton and Barry Taylor JP.</p>	
394.	<p><b><u>Declarations of Interest</u></b></p> <p>Councillors Gaynor James, John Killick, and Norma Parrish declared personal and non-prejudicial interests in any agenda items relating to Torfaen County Borough Council (TCBC) as they were members of TCBC, as well as members of Pontypool Community Council.</p>	
395.	<p><b><u>Schedule of Receipts and Payments</u></b></p> <p><b><u>RECOMMENDED*</u></b>: that the schedule of receipts and payments for December 2021 be approved.</p>	
396.	<p><b><u>Use of Credit Card</u></b></p> <p><b><u>RECOMMENDED*</u></b>: that the payments made with the Council's credit card, shown in the report, for November, be approved.</p>	
397.	<p><b><u>Financial Budget Comparison (Monitoring Report)</u></b></p> <p><b><u>RECOMMENDED*</u></b>: that the financial monitoring report to the end of December 2021 be approved and the information outlined by the Accountant be noted.</p>	

398.

**Local Voluntary Funding (LVF) applications**

The Committee received an addendum to the LVA applications as listed on the agenda. In respect of the application for Torfaen Arrows Rugby the Chair pointed out that the amount to be allocated was £600.00 instead of the £1000.00 stated, this had been amended on the addendum. (all LVF applications had been vetted by Mrs RC in the absence of the Finance & Events Manager):

**Cllr Janet Jones**

(Ladies) Bowls Club Panteg - £500 (support with running costs)  
Local Government Act (Miscellaneous Provisions) Act 1976, s.19  
Torfaen Museum Trust - £200 (running costs)  
s.137 LGA 1972/Power of Well Being s2 LGA 2000  
Pontypool Retired Men's Bowls - £300 (running costs)  
Local Government Act (Miscellaneous Provisions) Act 1976, s.19  
Pontypool Retired Men's Society - £300 (help with running costs)  
s.137 LGA 1972/Power of Well Being s2 LGA 2000g Res  
4<sup>th</sup> Gwent Boys Brigade - £100 (help with running costs)  
s.137 LGA 1972/Power of Well Being s2 LGA 2000  
Torfaen Arrows Rugby - £600.00 (Project – to train young children)  
Local Government Act (Miscellaneous Provisions) Act 1976, s.19

**Cllr Barry Taylor JP**

Pontypool Museum - £200 (running costs)  
Pontnewynydd History Society - £200 (speaker fees)  
Pantygasseg Residents - £300 (purchase of bench for playing field)  
Merchants Hill Baptist Church Bereavement Group - £200 (running costs)  
Age Connects Torfaen - £200 (Dementia Project)  
s.137 LGA 1972/Power of Well Being s2 LGA 2000

**Cllr Jackie Taylor**

National Youth Orchestra of Great Britain - £200 (help young musicians)  
Padre Pio School - £200 (running costs)  
Cyfannol Women's Aid - £200 (running costs)  
George Street Primary School - £200 (running costs)  
s.137 LGA 1972/Power of Well Being s2 LGA 2000  
Torfaen Dolphins - £200 (learning children to swim)  
Local Government Act (Miscellaneous Provisions) Act 1976, s.19  
All Creatures Great and Small - £200 (running costs)  
Pantygasseg Residents - £200 (to help pay for Father Christmas)  
Pantygasseg Residents Association - £500 (Project – to help replace play area)  
s.137 LGA 1972/Power of Well Being s2 LGA 2000

**Cllr K. James**

New Inn Group Stroke Association - £300 (to assist with their

activities including fees for hiring hall for meetings)

**Cllr John Killick**

Gypsy and Traveller Association - £400 (to purchase tools and plants for the allotment area which has been created within the confines of the school boundary)

s.137 LGA 1972/Power of Well Being s2 LGA 2000

**Cllr Richard Overton**

New Inn Junior Football Club - £500 (running costs)

New Inn Pensioner's Association - £500 (running costs)

Local Government Act (Miscellaneous Provisions) Act 1976, s.19

**Cllr Nick Byrne**

TOG's - £75 (running costs)

Local Government Act (Miscellaneous Provisions) Act 1976, s.19

Garnsychan Partnership - £150 (help repair roof costs for the Veg Box)

s.137 LGA 1972/Power of Well Being s2 LGA 2000

Cwmavon Community Hall - £100 (help with running costs)

Local Government Act (Miscellaneous Provisions) Act 1976, s.19

Pontypool Library - £100 (help with running costs)

Ataxia UK - £100 (help with running costs)

The National Autistic Society (help with running costs)

s.137 LGA 1972/Power of Well Being s2 LGA 2000

Noddfa Chapel Youth Club - £100 (help with running costs)

Local Government Act (Miscellaneous Provisions) Act 1976, s.19

Torfaen Flying Start - £100 (help with running costs)

Mind - £100 (help with running costs)

s.137 LGA 1972/Power of Well Being s2 LGA 2000

Victoria Village OAP Club - £100 (help with running costs)

Local Government Act (Miscellaneous Provisions) Act 1976, s.19

Families Need Father's - £100 (help with running costs)

s.137 LGA 1972/Power of Well Being s2 LGA 2000

Talywain OAP's Club - £100 (towards running costs)

Local Government Act (Miscellaneous Provisions) Act 1976, s.19

**Cllrs Keith James, Nick Jones and Richard Overton**

Speed Awareness New Inn - £2,850 (3 x £950) (Project – to fund a speed awareness sign in New Inn at a site agreed with TCBC)

Highways Department

s.137 LGA 1972/Power of Well Being s2 LGA 2000

**Cllr N. Jones**

New Inn Community Craft Club – Krafty Kraft - £250 (Art Activities and supplies)

New Inn Allotments - £200 (help with running costs)

s.137 LGA 1972/Power of Well Being s2 LGA 2000

	<p>New Inn Community Association - £200 (towards projects)  New Inn Neighbourhood Watch - £200 (help with running costs)  Panteg Cricket Club - £200 (help with running costs)  Pontypool Retired Men's Bowls Club - £100 (running costs)  Togs - £200 (help with running costs)  Local Government Act (Miscellaneous Provisions) Act 1976, s.19  New Inn WI - £200 (help with running costs)  s.137 LGA 1972/Power of Well Being s2 LGA 2000</p> <p><b><u>Cllr M. Ford</u></b>  Trevethin and Penygarn Community Association - £500 (help with fuel costs)  Local Government Act (Miscellaneous Provisions) Act 1976, s.19  TRAC 2 - £500 (to help with food for families in need)  Crownbridge School - £1500 (to help with costs associated with the children creating a garden)  s.137 LGA 1972/Power of Well Being s2 LGA 2000</p> <p><b><u>RESOLVED:</u></b>  (i) that the LVF applications as outlined above be approved.  (ii) that the information outlined by the Chair in relation to Torfaen Arrows Rugby in relation to the correct amount to be awarded be noted.</p>	
399.	<p><b><u>Additional IT equipment requirements</u></b></p> <p>The Committee received a comprehensive report in respect of additional IT equipment requirements at the Community Council. The Office equipment budget for 2022 is £9000, so far only £675 has been spent. Therefore, the budget is sufficient for the Council to purchase 3 laptops. It was unanimously agreed to approve the recommendation as outlined in the report.</p> <p><b><u>RECOMMENDED*:</u></b> that 3 new laptops be purchased at a cost of £2,100 (plus £420 VAT) from the Council's established IT service supplier, Orbits IT.</p>	
400.	<p><b><u>Junior Sponsorship</u></b></p> <p>The Chair proposed that this item be deferred to June Policy &amp; Finance because not all applications had been received. A member referred to the allocated £6,000 for Junior Sponsorship for the current financial year 2021/2022 if the applications are not discussed until June. The Accountant confirmed that the money could be ringfenced and carried over to financial year 2022/2023 subject to Council approval and a minute to that effect.</p>	

	<p><b><u>RECOMMENDED*:</u></b>  (i) that the item on Junior Sponsorship be deferred to the June Policy &amp; Finance Committee.  (ii) that the £6,000 allocated to Junior Sponsorship for 2021/2022 be ringfenced and carried over to 2022/2023.</p>	
401.	<p><b><u>Requests for Financial Assistance</u></b></p> <p>A financial request was received from Torfaen Museum. A proposal was made to donate £200 which was seconded. Three members voted in favour of the proposal with 1 abstention.</p> <p><b><u>RECOMMENDED*:</u></b> that £200.00 be awarded.</p>	
402.	<p><b><u>Social Media Policy 2021</u></b></p> <p>The Acting Clerk informed the meeting that the Council had previously agreed a six-monthly review of this policy; this was now due. Due to the importance of this policy and the current world situation members agreed that the Council needs to ensure they carefully monitor any changes that may need to be made to this policy before the next six-monthly review.</p> <p><b><u>RECOMMENDED*:</u></b> that the Social Media Policy be re-adopted and reviewed again in a further six months' time.</p>	

\* This is a recommendation to the Council. The Council will make the final decision at a future meeting.

Chair .....