

**MINUTES OF A MULTI-LOCATION MEETING OF THE PLANNING AND ENVIRONMENT COMMITTEE OF PONTYPOOL COMMUNITY COUNCIL HELD ON WEDNESDAY 11th JANUARY 2023**

**In attendance:**

Councillor: John James# (In the Chair)

and Councillors: Gaynor James#, Anne Gunter#, Richard Overton# and Nathan Warren#

Officers: Lisa McMail (Clerk)\*, Rebecca Cronin# (Projects & Events manager) and Annette Ambrosen# (Events Officer)

\* *Attending remotely via Microsoft Teams*

# *Attending physically in the Council Chamber*

*The meeting was recorded for minute taking purposes as agreed by Members.*

Min No	Subject and Decision	Action
338.	<b><u>Apologies for absence</u></b>  Councillors Nick Byrne gave apologies for absence.	
339.	<b><u>Declarations of Interest</u></b>  Councillors John James, and Gaynor James declared personal and non-prejudicial interests in any agenda items relating to Torfaen County Borough Council (TCBC) as they were members of TCBC, as well as members of Pontypool Community Council.	JW
340.	<b><u>Keep Wales Tidy</u></b>  Mr Thomas Board from Keep Wales Tidy was unable to attend the meeting. He will be invited to a future meeting.  <b><u>RECOMMENDED:</u></b> that Mr Board be invited to a future meeting.	LM
341.	<b><u>Biodiversity Plan</u></b>  The Committee received bullet points of the Biodiversity working group meeting held on Wednesday 14 <sup>th</sup> December 2022. Councillor Warren verbally updated the Committee on the Eco report stating that the Council were in a good	

	<p>position with the progress of the plan and that it will be an item on the January Full Council agenda.</p> <p><b>RECOMMENDED:</b> (i) that the bullet points from the working group meeting held 14<sup>th</sup> December be received. (ii) that the draft eco report be an item on January Full Council agenda.</p>	AA/LM
342.	<p><b><u>Planning Applications</u></b></p> <p>Members received and considered the list of planning applications on which it was being consulted by Torfaen County Borough Council (TCBC).</p> <p><b>RECOMMENDED:</b> that the observations (or absence of observations as the case may be) as outlined in the appendix to these minutes be submitted to Torfaen County Borough Council.</p>	CP
343.	<p><b><u>Planning Determinations</u></b></p> <p>Members received and noted Torfaen County Borough Council planning determinations including reasons for approvals or refusals.</p> <p><b>RESOLVED:</b> that the planning determinations as outlined be noted.</p>	CP
344.	<p><b><u>Litter/Doggy Bins</u></b></p> <p>The Committee received a report produced by the Projects &amp; Events Manager on Litter/Doggy Bins. The Project and Events Manager updated the committee on the progress of the installation of doggy bins. She explained that a bin had now been installed on the Sebastopol cycle path. The bin installation at Garndiffaith would need to be deferred as the suggested site was not suitable. The bin in Sebastopol had not yet been installed as despite several emails being sent Bron Afon had not responded. The Projects &amp; Events Manager will continue to try to get a response from Bron Afon.</p> <p>Brynwern – the bin had previously been removed but Councillor Simons would like it to be reinstated and a site meeting will be held in January to implement this. The Events Manager asked the Committee if they were happy for the bin to be reinstated. All agreed.</p> <p>The Projects &amp; Events Manager asked the committee to</p>	

	<p>consider installing a new bin design which included recycling compartments, she explained that they would be more expensive. All agreed.</p> <p>Members were asked to consider the creation of a bin maintenance plan rather than installing bins in new locations. All agreed.</p> <p>Members agreed the 2022-23 budget for bins.</p> <p><b>RECOMMENDED:</b> (i) that the report be noted  (ii) it was agreed that in future new bins with recycling compartments be installed.  (iii) it was agreed that a bin maintenance plan be created.  (iv) that the 2022-2023 budget be agreed and the bin maintenance plan be funded from the 2022-23 budget.</p>	LM/RC
345.	<p><b><u>Notice Boards</u></b></p> <p>The Committee received a report produced by the Projects &amp; Events Manager on Notice Boards. The Projects &amp; Events Manager updated members on noticeboards she stated that noticeboards in Cwmyrnyscoy, Griffithstown East and West and Pontymoile would be replaced in the future but no date yet on installation had been agreed. A site visit is needed at Cwmyrnyscoy. A member enquired if the location of the New Inn Upper noticeboard could be considered for relocation as not many residents walk past that area.</p> <p>Members discussed the current keyholder list and the following amendments were agreed:</p> <p>Griffithstown West - Keyholder Councillor E Hunt  Griffithstown East – Keyholder – Councillor A Gunter – it was also agreed that a new location of the noticeboard of High Street and Oxford Street be sought and a suggested site was on a small piece of land by the doctors surgery at the bottom of Kemys Street next to a post box.  Pontnewynydd – Keyholder – Mrs E Chilcott (previous Councillor) had contacted the Council to state that she is happy to continue to be the keyholder and continue to update the noticeboard. All agreed.  Sebastopol East – Keyholder Councillor N Warren  Snatchwood – Keyholder – Councillor C Price to be asked if she wished to be keyholder.  Wainfelin – Keyholder – Councillor J James</p> <p>The Committee agreed to the 2022-23 and 23-24 budget and maintenance of the noticeboards. It was agreed that</p>	

	<p>Mr D Groves be asked for a quote for the maintenance of the noticeboards.</p> <p>-</p> <p><b>RECOMMENDED:</b> (i) that the following members be confirmed as keyholders for noticeboards:  Griffithstown West - Keyholder Councillor E Hunt  Griffithstown East – Keyholder – Councillor A Gunter – it was also agreed that a new location of the noticeboard of High Street and Oxford Street be sought and a suggested site was on a small piece of land by the doctors surgery at the bottom of Kemys Street next to a post box  Pontnewynydd – Keyholder – Mrs E Chilcott (previous Councillor) had contacted the Council to state that she is happy to continue to be the keyholder and continue to update the noticeboard. All agreed.  Sebastopol East – Keyholder Councillor N Warren  Snatchwood – Keyholder – Councillor C Price to be asked if she wished to be keyholder.  Wainfelin – Keyholder – Councillor J James</p> <p>(ii) that the noticeboards in New Inn Upper, Cwmynyscoy and Griffithstown East be considered for relocation.</p> <p>(iii) that the budget for 2022-23 and 2023-24 be agreed and that Mr D Groves be asked to supply a maintenance quote for the noticeboards. The ongoing maintenance will be funded from the remainder of the 2022-23 budget.</p>	<p>RC</p> <p>RC</p> <p>RC</p>
346.	<p><b><u>Committee Budget</u></b></p> <p>The Committee received the budget (and reserves) within its remit and the spend to date.</p> <p><b><u>Recommended:</u></b></p> <p>(i) that the Committee note the spend to date;</p>	LM

Signed by Chair .....

