

**MINUTES OF FULL COUNCIL MEETING**  
**HELD IN THE COUNCIL CHAMBER**  
**PONTYPOOL COMMUNITY COUNCIL OFFICES**  
**WEDNESDAY 28<sup>TH</sup> MARCH 2018**

**In attendance:**

Councillor: N. Byrne (In the Chair)

Councillors in attendance: Mrs E. Chilcott JP, M. Ford, Mrs E. Hunt, Mrs G. E. James, N. Jones, J. Killick, Mrs R. Matthews, R. Mills, R. F. Overton, Mrs N. P. Parrish

Officer: Mrs R V Tucker

327. **Questions from the Public**

There were no questions from the Public.

328. **Apologies**

Apologies were received from Councillors Miss L. Clarkson, S. Harris, D. K. James, A. Lang, B. Rapier, N. Simons, B. M. Taylor JP and Mrs J. Taylor. Mrs J. E. Jones had submitted a letter in respect of her absence and the Council unanimously accepted her apologies for the foreseeable future.

**RESOLVED**: that the apologies be noted.

329. **Declarations of Interest**

Councillors Mrs G. E. James, N. Jones, R. Mills, R. Overton and Mrs N. P. Parrish declared an interest on any item on the agenda relating to Torfaen County Borough Council.

**RESOLVED**: that the declarations of interest be recorded.

330. **Speakers**

The Clerk informed the meeting that due to unforeseen circumstances Councillor Anthony Hunt the Leader of Torfaen County Borough was unable to attend tonight's meeting, therefore it was agreed that he attends the May Council meeting. In respect of rearranging the speaker from South

Wales Fire and Rescue it was agreed that they attend the June Council meeting.

**RESOLVED:** that the Leader of Torfaen County Borough Council attends the May Council meeting and the speaker from the South Wales Fire and Rescue attends the June Council meeting subject to their availability.

331. **Chairman's Announcements**

**9<sup>th</sup> March 2018**

Cwmbran Community Council Celebrations Dinner  
Attended by Deputy Leader

**21<sup>st</sup> & 22<sup>nd</sup> March 2018**

Pontypool Community Council Inter-Schools Eisteddfod  
Attended by Chair of Council and Councillors Mrs E. Chilcott JP, Mrs G. E. James, Mrs R. Matthews and Mrs N. P. Parrish.

**RESOLVED:** that the Chair and members be thanked for attending the various events.

332. **Full Council Meeting 31<sup>st</sup> January 2018**

Members received the Minutes of the Full Council Meeting held on the 31<sup>st</sup> January 2018

**RESOLVED:** that the Minutes of the Full Council Meeting held on the 31<sup>st</sup> January 2018 be confirmed as a true record.

333. **Policy & Finance Committee – 7<sup>th</sup> February 2018 & 7<sup>th</sup> March 2018**

Members received the Minutes of the Policy & Finance Committee held on the 7<sup>th</sup> February 2018 and the 7<sup>th</sup> March 2018 respectively.

**RESOLVED:** that the Minutes of the Policy & Finance Committee held on the 7<sup>th</sup> February 2018 & 7<sup>th</sup> March 2018 be approved as a true and accurate record.

334. **Planning & Environment Committee – 14<sup>TH</sup> February 2018**

Members received the Minutes of the Planning & Environment Committee held on the 14<sup>th</sup> February 2018 & 14<sup>th</sup> March 2018 respectively.

**RESOLVED:** that the Minutes of the Planning & Environment Committee held on the 14<sup>th</sup> February & 14<sup>th</sup> March 2018 be approved as a true and accurate record.

335. **Date of Annual meeting of the Council**

The Council was asked to approve the change of date for the annual meeting of the Council from the 16<sup>th</sup> May 2018 to the 9<sup>th</sup> May 2018. This was unanimously agreed.

**RESOLVED:** that the annual meeting of the Council be held on the 9<sup>th</sup> May 2018.

336. **Plenary Powers**

The Council was asked to give plenary powers (under s.101 LGA 1972) to the Establishment Committee in relating to the staffing structure of the Council. Members felt that this was a matter that should be considered by the whole Council and plenary powers were not granted. It was also agreed that the staffing structure report be circulated to all members ahead of April Council meeting.

**RESOLVED:** that plenary powers be not given to the Establishment Committee in relation to the staffing structure and that the report and any recommendations be considered at Full Council as well as Establishment.

337. **Planning Applications**

The Council received and considered planning applications.

**RESOLVED:** that observations as outlined be submitted to Torfaen County Borough Council.

338. **Council Seat**

The Council noted that a letter of resignation from Councillor Bob Rogers the ward member for Garndiffaith & Varteg has been received. Torfaen County Borough Council has been notified of the vacancy. The Clerk informed the Council that the vacancy has been advertised and anyone interested had until the 9<sup>th</sup> April to submit 10 names to call an election.

**RESOLVED:** that it be noted that the vacant seat had been advertised.

339. **Governors**

The Council was asked to appoint a Community Council Governor to Penygarn Community Primary School as Councillor Matt Ford has been appointed as a Parent Governor. It was unanimously agreed that the ward member for Penygarn & St. Cadocs Councillor Rose Matthews be appointed.

The Council further noted that Councillor B. Rapier will be appointed as the Community Council Governor at Ysgol Panteg and the current incumbent will take one of the vacant Community Governor positions.

**RESOLVED:**

(i) that Councillor Rose Matthews be nominated as the Community Council Governor to Penygarn Community Primary School.

(ii) that Councillor B. Rapier will be appointed as the Community Council Governor at Ysgol Panteg.

340. **Plaque to Commemorate End of WW1**

The Council considered a suggestion from Councillor Alan Jones (Torfaen's Armed Forces Champion) to commemorate the end of WW1 with a commemorative plaque. The Council has a remaining budget of £1,183 for such commemoration. The Clerk explained that she had contacted Cllr Jones with regards to commemorating the 100 anniversary of the end of World War I, as the Community Council had a budget of £1,183.00. He had suggested a plaque.

Cllr Mrs James suggested that such a plaque could possibly be attached to the commemorative stone adjacent to the Civic Centre and opposite the War Memorial gates. She proposed that a quote for such a plaque be sought and that appropriate words be agreed.

**RESOLVED:** that words for a plaque be agreed and a quote for installation on the Community Council stone be sought if viable at that location.

341. **Independent Remuneration Panel for Wales (IRPW)**

The Clerk informed Council that the final report of the IRPW had been published. Some amendments had been made to the draft report. The Council had to note specifically that it had been placed in Band A and there were certain payments that were mandatory. Also if a member is in receipt of a Band 1 or Band 2 Senior Salary from a Principal Council he/she cannot receive any payment from a Community Council other than travel subsistence and costs of care. If members do not wish to receive the payment they must notify the Clerk.

**RESOLVED:** that the Council approve the payments as per Determination 44, 46, 48, 49, 50, 51, 52 and 53.

342. **Peter and Paul Festival**

The Council received an invitation to the Peter and Paul Festival in Bretten from the 29<sup>th</sup> June 2018 to the 2<sup>nd</sup> July 2018. Bretten needs to know how many rooms are required. As the Council is not in a position currently to name a representative to attend the Peter & Paul Festival, it was agreed that one room be reserved but that the hotel be asked the cut off date before the room would have to be paid for.

**RESOLVED:** that 1 room be reserved in Bretten for the Peter and Paul Festival and that the hotel be asked the cut-off date before payment for the room would be required.

343. **Local Voluntary Funding**

The Council approved the Local Voluntary Funding:

Cllr N. Simons - £250.00 – Pontypool War Memorials Project (S.1 War Memorials (Local Authorities Powers) Act 1923 as extended by s.133 Local Government Act 1948.

**RESOLVED:** that the Local Voluntary Funding be approved.

344. **Prioritising Play Conference**

The Council considered an invitation to a Prioritising Play conference on Friday the 4<sup>th</sup> May 2018 at Pontypool Active Living Centre. Cllr John Killick put his name forward to attend.

**RESOLVED:** that Cllr J. Killick attend on behalf of the Council and bring back a report.

345. **Reports**

Members received the following reports/minutes:

- (i) Public Services Board held on the 24<sup>th</sup> January 2018.

One of the Councillors expressed concern about the length of the minutes of the Public Service board including a copy of a presentation. Whilst he appreciated the importance of creating the Well Being Plan, he considered that the minutes were exceptionally 'wordy' and difficult to follow and understand for a lay man.

He was also concerned about the lack of representation of community councillors on the Board. He understood the reason for the present incumbent on having been able to attend meetings but felt that going forward there should be 2 representatives from the Community Councils, especially as there are 3 from Torfaen Voluntary Association.

Public Service Board had already accepted a reserve but if the 1<sup>st</sup> named attends all meetings, the reserve may be in the dark, when he/she next attends.

The Clerk stated that she would investigate the representation further. Furthermore, appointment on the Public Service Board would be dealt with at the Annual meeting.

**RESOLVED:**

(i) that the Councillor's comments on the Public Services Board be noted.

(ii) that representation on the Public Services Board by Community Councils be clarified.

(iii) that a Cllr be nominated to the Public Services Board at the Annual meeting.

346. **EXCLUSION OF PRESS AND PUBLIC**

**By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

347. **Establishment Committee**

The Council received the minutes of the Establishment Committee held on the 7<sup>th</sup> February 2018.

**RESOLVED:** that the minutes of the Establishment Committee held on the 7<sup>th</sup> February 2018 be approved as a true record.

**Chairman**