

**MINUTES OF FULL COUNCIL MEETING**  
**HELD IN THE COUNCIL CHAMBER**  
**PONTYPOOL COMMUNITY COUNCIL OFFICES**  
**WEDNESDAY 24<sup>th</sup> JULY 2019**

**In attendance:**

Councillor: Mrs R. Matthews (In the Chair)

Councillors in attendance: Ms. K. Arthur, JP, Miss L. Clarkson, Mrs G. E. James, N. Jones, R. Mills, R. F. Overton, Mrs N. P. Parrish, N. Simons

Officer: Clerk – Mrs R. Tucker and Events Officer - Mrs A. Ambrosen

87. **Questions from the Public**

There were no questions from the Public.

88. **Apologies**

Apologies were received from Councillors Mrs E. Chilcott, M. Ford, Mrs E. Hunt, D. K. James, Mrs J. E. Jones, B. Rapier, B. Taylor JP and Mrs J. Taylor.

**RESOLVED:** that the apologies be noted.

89. **Declarations of Interest**

Councillors Mrs G. James, R. Mills, R. Overton and Mrs N. P. Parrish declared an interest on any item on the agenda relating to Torfaen County Borough Council.

**RESOLVED:** that the declarations of interest be recorded.

**JW**

90. **Chairman's Announcements**

**28th – 1st July**

Peter and Paul Festival in Bretten  
Attended by Chair of Council

**13th July Party in the Park**

Attended by Chair and Vice Chair of the Council and other members.

**14th July Mic Morris Tour of Torfaen at Pontypool Park**

Attended by Chair of Council

**14th July Torfaen Museum Official Exhibition of Final Return of the 2nd Battalion of the Monmouthshire Regiment.**

Attended by Chair and Leader of Council

**RESOLVED:** that the Councillors be thanked for attending the event(s) on behalf of the Council.

91. **Council meeting**

The Council received the minutes of the Council meeting held on the 26<sup>th</sup> June 2019. A member enquired if the Clerk had submitted the application for an “amazing tree” competition. The Clerk informed the meeting that she had submitted the application but had not heard anything to date. Min 56 - The Deputy Leader enquired if the Clerk had received any interest from Councillors on becoming a representative on Cold Barn Farm. The Clerk informed the meeting that she had not heard from any Councillors regarding this matter. Min 61 – Deputy Leader asked if a letter could be sent to Mr Chris Slade at Torfaen County Borough Council thanking him for helping him host a group of children from Real Schüle in Bretten to visit the Civic Centre. The Chair also thanked the Clerk for organising the event as it was very successful.

**RECOMMENDED:**

(i) that the Minutes of the Full Council Meeting held 26<sup>th</sup> June 2019 be confirmed as a true record.

(ii) That a letter be sent to Councillor Chris Slade thanking him for helping to host a group of children from Real Schüle.

iii) that the Clerk be thanked for organising the Real Schüle event.

**RT**

92. **Policy & Finance**

Members received the minutes of the Policy & Finance meeting held on the 3rd July 2019.

**RESOLVED:** that the minutes of the Policy & Finance meeting be approved as a true record.

93. **Planning & Environment**

The Council received the minutes of the Planning & Environment meeting held on the 10<sup>th</sup> July 2019, which were approved as a true record.

**RESOLVED:**  
(i) that the minutes of Planning & Environment Committee be approved as a true record.

94. **Planning Applications**

Members received and considered Torfaen County Borough Council Planning Applications.

**RESOLVED:** that observations as outlined be submitted to Torfaen County Borough Council.

**AA**

95. **Local Voluntary Funding**

The Committee confirmed the following applications for Local Voluntary Funding:

**Mrs G. E. James**

£100 Aneurin Bevan Court  
To provide trips to residents  
s.137 LGA 1972/Power of Well Being s2 LGA 2000

£100 Parkinson's Torfaen Support Group  
To help to put on Events  
S137/LGA 1972/S2LGA 2000

**RESOLVED:** that the applications for Local Voluntary Funding be approved.

**CC**

96

**Torfaen Museum**

The Council was asked to nominate Councillor D. K. James to serve as the Pontypool Community Council representative on Torfaen Museum.

**RESOLVED:** that Councillor D. K. James be confirmed as the Council representative for Torfaen Museum.

**RT**

97.

**Governors**

The Council was asked to nominate governors to serve on the following schools:

George Street  
Penygarn Primary  
Ysgol Panteg

The Clerk informed the meeting that the Education Achievement Service had contacted her to say that the current Councillor for George Street had not attended a meeting for a year due to ill health. The Council recommended that the Clerk contact the current governor for George Street to ascertain if they would still like to be a governor at the school (health permitting).

The Council recommended that Councillor Ford be asked if he wished to become a Community Council governor for Penygarn and relinquish his Torfaen LEA position as a governor at the school.

The Council recommended that an email be sent to all members asking if they wished to become a governor at the schools listed.

**RECOMMENDED:** i) the Clerk contact the current governor for George Street to ascertain if they would still like to be a governor at the school (health permitting).

**RT**

ii) that Councillor Ford be asked if he wished to become a Community Council governor for Penygarn and relinquish his Torfaen LEA position on the Governing Body.

**RT**

iii) that an email be sent to all members asking if they wished to become a governor at the schools listed.

**RT**

98. **Reports/Minutes**

Members received the minutes of the One Voice Wales National Executive Meeting held on 7<sup>th</sup> June 2019. A discussion took place regarding the representatives for Torfaen/Blaenau Gwent and the information discussed at the meetings. Questions were asked about the inclusion of Caerphilly in the Area Committee for Gwent Valleys. It was recommended that the Clerk contact the representative for Torfaen with the Council's questions raise the matter with One Voice Wales

**RESOLVED:** (i) that the minutes of the One Voice Wales National Executive Meeting held on 7<sup>th</sup> June 2019 be received.

iii) that the Clerk contact the representative for Torfaen with questions raised at the Full Council meeting and further raise the matter with One Voice Wales.

RT

99. **EXCLUSION OF PRESS AND PUBLIC**

**By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

100. **Establishment Committee**

Members were asked to approve the minutes of the Establishment Committee held on 3<sup>rd</sup> July 2019.

**RESOLVED:** that the minutes of the Establishment Committee held on 3<sup>rd</sup> July 2019 be approved as a true record.

101. **Staffing**

**RECOMMENDED:** i) that the staffing report be amended so it reads a special Establishment meeting be called in August to advise of progress and every month thereafter (*if required*).

ii) that a letter be sent to The Accountant thanking him for his loyal service to the Council and wish him well with his retirement.  
iii) that the advert should be sent to an Accountancy firm for them to tender for the position plus be advertised so that individuals could apply. It was further recommended that the Clerk adds a person spec to the job description before it is advertised.

**Testimonials**

Members were asked to approve the three Council Testimonials.

**RESOLVED:** That the testimonials be approved and the people invited to the next Grants Presentation Evening on 24<sup>th</sup> October 2019 to receive them.

Chair

**RT**

**RT**

**RT**

**AA**

102.