

**MINUTES OF EVENTS COMMITTEE HELD IN THE COUNCIL
CHAMBER, PONTYPOOL COMMUNITY COUNCIL OFFICES
WEDNESDAY 24TH JANUARY 2018**

In attendance:

Councillor: Mrs E. Chilcott JP (In the Chair)

Councillors in attendance: N. Byrne, Mrs E. Hunt, Mrs R. Matthews,

Officers: Mrs R. Tucker, Ms. J. Wright

265 **Apologies**

Apologies received from Councillors Mrs J. Taylor, M. Ford, Mrs G. James, Mrs J. E. Jones, N. Jones, R. Mills, Mrs N. P. Parrish and B. Taylor JP

RECOMMENDED: that the apologies be recorded.

266 **Declarations of Interest**

None declared.

RECOMMENDED: note the information.

267 **Christmas Cavalcade**

The Committee received a comprehensive debrief report on the 2017 Cavalcade and some recommendations for the 2018 event. All members felt that the Christmas Cavalcade had gone extremely well as the usual officer responsible for the organisation of the event had subsequently resigned due to personal reasons, there was excellent teamwork between the remaining Officers who had an active role to play in the event which resulted in an event with no major glitches, however there were some difficulties with opening times for Father Christmas and the Face Painters so this would need to be looked at for 2018. A member suggested an extra

helper for the Father Christmas queue. It was agreed that the fancy dress competition be scrapped for 2018 as there was only one entrant.

Members felt that there was a massive turnout in respect of members of the public and the event was not only good for Pontypool market but for the regeneration of Pontypool.

Members agreed with the proposals for the 2018 event and noted that the event will take place on Saturday the 24th November.

RECOMMENDED:

(i) A similar organisational set up be used for the 2018 event.

(ii) the same stewards be used if possible.

(iii) New timings be set for Father Christmas and the Face Painters as follows:

Father Christmas: 10.00 – 12.30 and 13.00 – 15.30

Face Painters: 10.30 – 15.30

(No children be added to the queues after 15.30, which gives a little leeway but hopefully avoid problems).

(iv) The Cavalcade programme be redesigned.

(v) Shops receive 2 mailshots, (one personally addressed to the Manager) to ensure that full details of the event are circulated.

(vi) The Fancy Dress competition be scrapped.

(vii) More groups be asked to participate in the parade.

(viii) A different size stage be sourced with sound and lighting.

(ix) A 'new' competition be considered for the prize of a ride in the carriage.

to go to the Printers. Members were very pleased with the Council newsletter and the Clerk informed the meeting that she had received positive comments from other members. The ward member for St Cadoc's & Penygarn asked if the print would be big enough. The Clerk informed members that the newsletter would be produced as an A4 document so the inside pages will be bigger. The Clerk said that there is £2000.00 in the budget which would be enough to produce 4,000 copies although there had been an additional cost for the setup which could be taken out of the reserves as the Auditor had made reference in his report that there is a lot of money in the reserves which has not been specifically allocated. The Chair of Council pointed out that it should state that one of the charities is Families need Fathers not fathers for Justice.

The Chair of Council also made reference to a number of innovative projects for consideration going forward such as a short story competition as the photography competition had really taken off, this could coincide with the Poet of Pontypool Event, a stand up comedy event for children in liaison with Pontypool Library where the Community Council could financially support a joint project. It was agreed that a memo be sent to all members after Council asking them for any ideas they would like the Community Council to develop going forward and that these be placed as an agenda item on the Events meeting in March in line with the goals of the Well Being Future Generations Act.

RECOMMENDED:

(i) that 4,000 copies of the newsletter be produced subject to the appropriate amendment being made.

(ii) that a memo be sent to all members after Council as outlined above.

269 **Eisteddfod 2018**

The Committee received an update on the 2018 Eisteddfod. The Eisteddfod will take place on Wednesday 21st March (Foundation phase) and Thursday the 22nd March (Key Stage 2). Pontypool Active Living Centre is the venue. All the schools have received all the relevant information. There is a budget of £6500 for the event and the necessary bookings have been made. The Chair of Council has agreed to be the

Sound System Engineer. The Events will be back to the competitive style. All categories will be free choice except Art. Allowances will be made for 1st language Welsh schools so that all pupils are competing on an even playing field and 1st places will be awarded to them, if deserved but also to the English 1st language schools. Prizes will be given out this year in vouchers as listed on the report. The Clerk said that Bev Harris a local artist is going to be approached to be the Art Judge.

RECOMMENDED:

- (i) that the arrangements be approved.
- (ii) that payment breakdown for prizes in vouchers be approved.
- (iii) To note that Bev Harris, a local artist is going to be approached to be the Art Judge.

270

Charity Concert

The Committee received a report on the organisation of the Charity Concert. The charity concert will be held on Thursday the 26th April at 6.30 pm at Abersychan Comprehensive. Doors open at 6.00 pm. The following have been asked to participate and the first three have confirmed they will participate:

- (a) Abersychan School singing group
- (b) Abersychan School Band
- (c) Torfaen Sea Cadets Drum Corp
- (d) Garnteg Primary School Choir (Awaiting confirmation)
- (e) Spirit Choir (Awaiting confirmation)

The Chair made reference to Garndiffaith Gleemen being asked to partake. The Clerk was not sure if they were able to do that date. It was agreed that the Chair of Events would make preliminary enquiries. It was also agreed that the winning poem of the Poet of Pontypool be read out on the night.

There is a budget of £150.00 to provide refreshments for the participants and Abersychan school have kindly offered the Community Council the venue for free as it is a charity

event. It was further agreed that a display of the winning photographs from the Photography Competition also be displayed at the concert.

RECOMMENDED: (i) that the report is noted.

(ii) that the Chair of Events makes preliminary enquiries with Garndiffaith Gleemen to see if they are able to perform at the Chair's concert.

(iii) that the winning poem of the Poet of Pontypool be read out on the night and that the winning photographs be displayed on the night.

CHAIRMAN

