

**MINUTES OF EVENTS COMMITTEE HELD IN THE COUNCIL  
CHAMBER, PONTYPOOL COMMUNITY COUNCIL OFFICES  
WEDNESDAY 14<sup>TH</sup> NOVEMBER 2018**

**In attendance:**

Councillor: N. B. Byrne (In the Chair)

Councillors in attendance: Mrs E. Chilcott JP, M. Ford, Mrs G. E. James, N. Jones, Mrs R. Matthews, Mrs N. P Parrish, N. Simons

Apologies: Councillor G. Davies, Mrs E. Hunt, Mrs J. E. Jones,

Officer: Ms J. Wright, Mrs A. Ambrosen. Mrs C. Hillier

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241	<p><b><u>Apologies</u></b></p> <p>The Committee received the following apologies: Councillor G. Davies, Mrs E. Hunt, Mrs J.E. Jones.</p> <p style="text-align: center;"><b><u>RECOMMENDED</u></b>: that the apologies be recorded.</p>	JW
242	<p><b><u>Declarations of Interest</u></b></p> <p>Councillors Mrs G. E. James, N. Jones and Mrs N. P. Parrish declared an interest in any item on the agenda relating to Torfaen County Borough Council.</p> <p style="text-align: center;"><b><u>RECOMMENDED</u></b>: that the declarations of interest be recorded.</p>	JW
243	<p><b><u>Poet of Pontypool</u></b></p> <p>Members received a report on the Poet of Pontypool competition held earlier in the year as agreed at the Events Committee in June.</p> <p style="text-align: center;"><b><u>RECOMMENDED</u></b>: that the report be noted.</p>	AA

244 **Christmas Cavalcade**

Members received the following

- Report on the Christmas Cavalcade.
- Minutes of the working party meeting held on the 25/10/18.
- Final Traffic Management plan
- Indoor Market Allocated Stalls list

The Events Officer informed the Committee that the organisation of the event was all in hand. The Vice-Chair of Events stated that in the case of inclement weather the disco will be sited in the hammerhead area of the indoor market. The Vice-Chair of Events further enquired when the best dressed business judging would take place. The Events Officer stated that the Chair of Council, Leader and Vice Chair of Council would be visiting the entrants on the morning of the Cavalcade.

The Assistant Clerk stated that the Council Offices would be the contact centre for any lost children.

**RECOMMENDED:** that the report and information given at the meeting be noted.

CH

245 **Annual Dinner**

The Committee received a report on the Annual Dinner. It was unanimously agreed that the Dinner would take place at Pontypool Golf Club on Friday 5<sup>th</sup> April 2019.

**RECOMMENDED:** that the Annual Dinner be held at Pontypool Golf Club on the Friday 5<sup>th</sup> April 2019.

CH

246 **Chair's Concert**

The Committee were asked whether to continue with the Chairman's Concert. The Vice-Chair of Events stated that at the Events Committee held on 20<sup>th</sup> June 2018 there was a recommendation that the Chair of Council be asked for any ideas in what sort of fundraising concert he would like to hold. The Chair of Council stated that he wanted a more

modern event. The Chair of Events said that he would be more than happy to host the event. It was agreed that they meet and any ideas be discussed with Events Officer Mrs CEH and placed as an item on December Council. The Events Officer stated that the budget for the event was only £200. It was agreed that budgets for all events be discussed at the budget day on Friday 28<sup>th</sup> November.

It was further agreed that after the Annual meeting each year the Events Officers meet with the Chair of Council to discuss any fundraising ideas as well as planning a diary of Events.

**RECOMMENDED:** (i) that the Chair of Council proposes his ideas for a concert at December Full Council.

(ii) that all events budgets be reviewed at the budget day on 28<sup>th</sup> November 2019.

CH  
CC

CC  
HB

247 **Youth Festival/Conference 2019**

The Committee was asked to note that a Youth Festival Working Party meeting was scheduled to take place after the Events Committee Meeting today and that any recommendations or proposals made by the working party be implemented.

**RECOMMENDED:** (i) that the information on the Youth Festival Working Party meeting be noted.

(ii) that any recommendations or proposals agreed by the working party be implemented.

Chair of Events