

**MINUTES OF EVENTS COMMITTEE HELD IN THE COUNCIL
CHAMBER, PONTYPOOL COMMUNITY COUNCIL OFFICES
WEDNESDAY 22nd JANUARY 2020**

In attendance:

Councillor: Mrs E. Chilcott JP (In the Chair)

Councillors in attendance: Ms K. Arthur, Mrs G. E. James, N. Jones, Mrs R. Matthew, Mrs N. P. Parrish

Officers: Ms J. Wright, Mrs C. Challenger

266 **Apologies**

Apologies received and accepted from Councillor Mrs J. E. Jones.

RECOMMENDED: that the apologies be recorded

267 **Declarations of Interest**

Councillors Mrs G. E. James, N. Jones and Mrs N. P. Parrish declared an interest any item on the agenda relating to Torfaen County Borough Council.

RECOMMENDED: that the declarations of interest be recorded.

JW

268 **Christmas Cavalcade**

The Committee received a comprehensive debrief report on the Christmas Cavalcade 2019. The Leader referred to 3.14 of the report and stated it should state the judging took place by the Chairman, Leader and Deputy Leader. The Chair informed the meeting that the day was very successful without any major issues. Particular reference was made to the bad weather on the day and whether the parade should have been cancelled. Fortunately nothing was cancelled and the weather cleared up for the parade which turned out to be a huge success and the event was extremely well attended. The Finance & Events Manager informed the meeting that the Musical Elves have been booked again for the Cavalcade this year as they had proved

extremely popular. Also she added that reindeers have been booked for this year which are able to participate in the parade and children can feed them throughout the day subject to appropriate supervision.

The Chair stated that the event was brilliant and expressed her thanks to all staff who organised the event and members of staff who attended the event on the day to make it a successful event.

RECOMMENDED:

(i) that the report be noted and 3.14 be amended as outlined above and that recommendations as listed in the report be implemented for the 2020 event:

(ii) that performances on the main stage be reviewed for next year to include a performance from Mad Mel, Characters 'n' Co and the Musical Elves as well as looking into new acts.

(iii) Consideration be given to an alternative competition to the Children's Colouring Competition for next year's event with the same prize of riding in the carriage with Santa.

(iv) Review of the Judging Panel for the Best Dressed Business for Christmas Competition.

(v) Review the appearance of the programme to incorporate the 30th Anniversary in 2020.

(vi) Consider changing the parade times to 4.30 pm to 4.45 pm.

(vii) that thanks be given to staff who organised the event and members who attended the event on the day.

269 **Eisteddfod 2020**

The Committee received a report updating members on the organisation of the 2020 Eisteddfod. The Eisteddfod will take place over the following dates:

Foundation Phase – Tuesday 10th March 2020

Key Stage 2 – Wednesday 11th March 2020

All primary schools in Pontypool have been asked to participate and all the following have agreed although Padre Pio would only be taking part in the Foundation Phase:

Padre Pio (Foundation Phase only)

New Inn

Griffithstown

Garnteg

Ysgol Bryn Onnen

George Street

Penygarn Community Primary

Ysgol Panteg

Cwmffrwdoer

All set pieces have been sent out to teachers both electronically and hard copies.

Mrs Ffion Green who is Head of Welsh at West Monmouth has agreed to judge again with the Council covering the costs of a cover teacher at the school. Menter Iaith are supplying two judges on each day and are trying to find a compere for the event as no-one is confirmed as of yet. The music judge is Mr Dave Powell for up beat music as Mr Appleby is not available. Ms A. Lee has confirmed that she will judge the dancing competition on both days. The art theme is Easter. Mrs P. Clifford and Mrs C. Duggan will judge the art entries week beginning 2nd March.

In respect of transport, Jenson's travel have been booked to supply the transport.

RECOMMENDED: that the information in relation to the 2020 Eisteddfod be noted.

270 **Chairman's Charity Event**

The Committee received a report on the progress of the preparations for the Chairman's Charity Event 2020 (previously known as Chairman's Charity concert).

The Chair made reference to 3.1 of the report and stated that the budget for the event should state £200.00 instead of £400.00. The Chairman's Charity event will take place at

The Comrades Club (The Comrades Club will not charge for the hire of the room) on Friday 17th April 2020 at 7.00 pm and the event will be a 70/80s disco themed night with the Comrades in-house DJ being booked. Proceeds from the event will be going to Parkinson's UK, Pontypool (Torfaen) branch. A draft poster has been created and the office will ensure that the event is advertised as much as possible, through Social media, posters and the website. It was agreed that tickets be priced at £3.00 instead of £4.00 as members felt this was a more realistic price to sell tickets on the basis that no food was being provided. A raffle would also be held on the night with all proceeds going to the Chair's charity.

RECOMMENDED: that the information in relation to the Chairman's Charity Event be noted and that the tickets for the event be reduced from £4.00 to £3.00.

271

Annual Dinner

Members were informed that the Annual Dinner will take place at Pontypool Golf Club on 20th March 2020 at 7.00 pm. The budget for the event is £2500.00. It was agreed that a bottle of prosecco be placed on every table with a bottle of red wine instead of white wine. All invitations have been sent out and replies are being monitored.

RECOMMENDED: that the information in relation to the Annual Dinner be noted and acted upon.

272

Grants Presentation Evening

The Committee was asked to choose venues for the 2020 presentation evenings. The presentation evenings usually take place in June/July and October. The previous policy has been to choose one of the venues from the Chair of the Council's ward. It was agreed that in the first instance New Panteg RFC be contacted to see if they had any availability to hold the Council's Grants Presentation Evening on a Thursday in July. In respect of the October presentation evening it was agreed that Varteg Community Hall be contacted in the first instance or Garndiffaith Millennium Hall to ascertain their availability (Chair Elect's ward. In

respect of the presentation evening in July 2021 it was agreed that the venue would be Pontnewynydd Community Centre

RECOMMENDED:

- (i) that the information is noted.
- (ii) that venues for the 2020/2021 presentation evenings be booked as outlined above.

273 **Poet of Pontypool**

At the last Events Committee it was recommended that the Poet of Pontypool theme and the photography theme be the same and that the theme be “the four seasons”. It had also been agreed that short stories could be submitted for this year and Mrs Gwynne Carnell from the District Writers had indicated she had no problem with this however had stated that the story must be no longer than 1000 words. Members felt that the criteria for short story entries should state between 500 and 1000 words.

The closing date for poetry entries will be Friday 12th June with judging taking place week beginning 22nd June. The presentation evening will take place on Thursday 9th July and it was agreed that either Pontypool Museum or the Log Cabin be booked for the event subject to availability.

Mrs G. Carnell from the Pontypool District Writers Society and Ms K. Griffin who is an author will be judging the entries.

RECOMMENDED:

- (i) that the information be noted.
- (ii) that the dates of the judging arrangements be noted.
- (iii) that Pontypool Museum or the Log Cabin be booked for the event subject to availability.

274 **Party in the Park**

The Finance & Events Manager informed the meeting that she is well ahead of schedule with Party in the Park and has booked all the entertainers and activities for this year’s

Party in the Park including bungee trampolines for this year, she was still awaiting a reply from Torfaen in respect of the climbing wall. One of the reasons she had booked everything so early was that the date of Party in the Park is a very popular date and other events are taking place on the same date. The stallholders from last year had been contacted to see if they are interested in having a stall this year.

There is a meeting scheduled for Tuesday 4th February in the Council Chamber and she has had a good response with at least 15 people attending with participants including Mr M. Bendell, the Health and Safety Manager, the new police representative and members of the Party in the Park working party where any issues/queries could be raised. Councillor Jones gave his apologies for being unable to attend the meeting on the 4th.

Reference was made to encourage more art and craft stalls to participate this year and it was noted that Llantarnam Grange Arts Centre had been contacted to see if they would be interested in attending.

The Chair of Events thanked all staff who organised Party in the Park last year as it had been a tremendous success and thanked all staff who attended on the day.

RECOMMENDED: that information in relation to Party in the Park be noted and all staff who organised and attended the event be thanked.

275 **Events Working Party**

The Committee received the minutes of the Events Working Party meeting held on Wednesday 18th December 2019. In respect of the Talent Contest this was work in progress and £500 budget had been set aside for prizes if this was incorporated at Party in the Park. In respect of the Street Fashion show the Finance & Events Manager informed members that Pontypool College had been contacted but unfortunately it was closing this year so enquiries had been made with Crosskeys College to which she was awaiting a reply.

In respect of the Graffiti wall a member made reference to contacting the Light house service. The Finance & Events

Manager clarified that this Light House was the one in Abersychan and not Trevethin and this was again work in progress.

RECOMMENDED:

(i) that the minutes of the Events Working party held on 18th December 2019 be received.

(ii) that the Committee note the information in respect of the Events outlined in the report and that further information be relayed when it is received.

276 **War Memorial**

The Committee discussed an event/occasion to commemorate the end of the 75th anniversary of World War 2. The Leader recommended that the Council plant a tree in the park with a plaque commemorating the end of the 75th World War 2 Anniversary. All members unanimously thought this would be a wonderful idea and it was agreed that the Finance & Events Manager contact Mr P. Fry from Friends of Pontypool Park to find out what would be the best type of indigenous tree to plant and a suitable place in the park where it could be planted. It was agreed that a photo shoot could then be arranged with members of the Council.

RECOMMENDED: (i) that the Council plant a tree and plaque in Pontypool Park to commemorate the end of the 75th anniversary of World War 2.

(ii) that Mr. P. Fry from Friends of Pontypool Park be contacted as stated.

Chair of Events

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