

**QUICK NOTES OF A MULTI-LOCATION MEETING OF THE EVENTS
COMMITTEE OF PONTYPOOL COMMUNITY COUNCIL
HELD REMOTELY USING MICROSOFT TEAMS ON
WEDNESDAY 19 JANUARY 2022 AT 6.30PM**

NB the full minutes will be published in due course

In attendance:

Councillor: Elaine Chilcott JP (in the Chair)

and Councillors in attendance: Gaynor James, Lizzie Hunt, Nick Jones, Richard Overton, Norma Parrish and Ben Rapier

Officers: Cindy Challenger (Finance & Events Manager), Jane Wright (Assistant Clerk) Annette Ambrosen and Rebecca Cronin (Events Officers)

The meeting was recorded for minute taking purposes as agreed by Members.

332. **Apologies**

Apologies received from Councillors Giles Davies, Janet Jones, Rose Matthews and Nick Simons.

333. **Declarations of Interest**

Councillors Gaynor James, Nick Jones, Richard Overton and Norma Parrish declared personal and non-prejudicial interests in any agenda items relating to Torfaen County Borough Council (TCBC) as they were members of TCBC, as well as members of Pontypool Community Council.

334. **Christmas Cavalcade**

[Councillor R. Overton joined the meeting at this point].

The Committee received a debrief report on the Christmas Cavalcade 2021. The Chair of Events stated that it was an extremely comprehensive and informative report. The Chair stated the day was a great success with very little complaints.

RECOMMENDED:

- (i) the report be noted and the information contained within be considered and implemented for the 2022 event.

- (ii) that performances on the main stage be reviewed for next year to include a performance from Mad Mel, Characters/Mascots and the Musical Elves (from 2019) as well as looking into new acts.
- (iii) Consideration be given to an alternative competition to the Children's Colouring Competition for next year's Event as this did not take place this year, and in 2019 the number of entries were low.
- (iv) Consideration be given to an alternative to the horse and carriage usually used as the owner is retiring.
- (v) Review the appearance of the programme to incorporate the 30th Anniversary in 2022.

[Councillor N. Jones joined the meeting at this point]

335. **Festive Light Competition**

The Committee received an update on the Festive Light competition held in December 2021 noting the following key points:

- (i) The Competition was open to all residents of Pontypool.
- (ii) Residents were asked to send in a photograph entry of their lights via email.
- (iii) The competition ran from 30 November to 20 December.
- (iv) There were 4 entries in total with a 1st, 2nd and two joint third prizes given. The prizes were vouchers of the winner's choice.

RECOMMENDED: that the information in relation to the Festive Lights competition for 2022 be noted and acted upon.

336. **Spring Events**

The Committee considered holding the competitions listed below again this spring:

Art, Poetry and Photography Competitions

RECOMMENDED: that the information in relation to the art, poetry and photography competitions be noted and acted upon, as above.

337. **Eisteddfod 2022**

The Committee received a report on the Eisteddfod 2022.

RECOMMENDED: that the Eisteddfod takes place the third week of May subject to the availability of PALC, with a further report being presented to the March Events Committee.

338. **Party in the Park**

The Finance & Events Manager asked for approval from the Committee for Party in the Park to take place in 2022 which was an outdoor event in order that preparations can start to be put in place. This was unanimously agreed subject to Council approval on the 26 January. She also informed the meeting that most of the entertainment and the main act had been booked.

RECOMMENDED: that preparations commence now for Party in the Park subject to Council approval.

Chair of Events

Signed

by

.....(Chair)

PONTYPOOL COMMUNITY COUNCIL CYNGOR CYMUNED PONT-Y-PŴL

Declarations of Interest Declared

MEETING: EVENTS DATE: Wednesday 19 January 2022

Name of Member

Interest Declared

Declaration signed on the night of meeting

Councillor Gaynor James Any item on the agenda relating to Torfaen County Borough Council as a County Borough member Signed

Councillor Nick Jones Any item on the agenda relating to Torfaen County Borough Council as a County Borough member Signed

Councillor Richard Overton Any item on the agenda relating to Torfaen County Borough Council as a County Borough member Signed

Councillor Norma Parrish Any item on the agenda relating to Torfaen County Borough Council as a County Borough member signed