

**QUICK NOTES OF A MULTI-LOCATION MEETING OF PONTYPOOL
COMMUNITY COUNCIL HELD ON WEDNESDAY 28th SEPTEMBER 2022 AT
6.30PM**

NB the full minutes will be published as soon as possible

In attendance:

Councillor: Matt Ford# (in the Chair)

and Councillors: Nathan Warren#, Gaynor James#, Jon James#, John Killick#, Rose Matthews#, Nick Byrne#, Jonathon Martin#, Giles Davies*, Jon Horlor*, Anne Gunter*, Lizzie Hunt*, Jools Rogers*, Bob Rogers*, Nick Jones*, Ben Rapier* and Caroline Price*.

Officers: Lisa McMail (Clerk)#, Cindy Challenger (Project and Event Manager)# and Rebecca Cronin# (Events Officer).

* Attending remotely via Microsoft Teams
Attending physically in the Council Chamber

The meeting was recorded for minute taking purposes as agreed by Members.

Min. no.	Subject and decision	Action
165.	<u>Questions from the public</u> No public questions were received.	
166.	<u>Apologies for absence</u> Apologies for absence were received from Councillors Richard Overton, Nick Simons and Lyn Clarkson.	
167.	<u>Declarations of Interest</u> Councillors Gaynor James, Jon James, Rose Matthews, Nick Byrne, Jon Horlor and Giles Davies declared personal and non-prejudicial interests in any agenda items relating to Torfaen County Borough Council (TCBC) as they were members of TCBC, as well as being members of Pontypool Community Council.	
168.	<u>Council – 27 July 2022 – minutes</u> <u>RESOLVED:</u> that the minutes of the above meeting be confirmed	

	as a correct record and signed by the Chair.	
169.	<p><u>Policy and Finance Committee – 7 September 2022 - minutes</u> <i>Cllr Jonathon Martin entered the meeting at this point</i></p> <p><u>RESOLVED:</u></p> <ul style="list-style-type: none"> (i) that the minutes of the above meeting be approved with amendments to the dates of the meetings (ii) Staffing and Vision meeting to be held on Tuesday 8th November at 5.30pm (iii) Pre-budget day to be held on Tuesday 22nd November at 5.30pm 	
170.	<p><u>Financial Management and Governance</u></p> <p><u>RESOLVED:</u></p> <ul style="list-style-type: none"> (i) that the governance day be set for Saturday 22nd October at 10am – with meeting invites to be sent as soon as possible. (ii) that a working group meeting be set for Thursday 13th October at 6.30pm. 	
171.	<p><u>Preparing for Budget 23/24</u></p> <p><u>RESOLVED:</u> that the budget day be set for Wednesday 7th December at 5.30pm – with meeting invites to be sent as soon as possible.</p>	
172.	<p><u>Resignation of Councillor K. James</u></p> <p><u>RESOLVED:</u></p> <ul style="list-style-type: none"> (i) that a thankyou letter be sent to Keith James (ii) that an advert be placed for the role of New Inn Councillor. 	
173.	<p><u>Planning Applications</u></p> <p>Members received and considered details of planning applications submitted to TCBC, on which the Community Council was being consulted. No observations were raised on any of the applications.</p> <p><u>RESOLVED:</u> that the observations (or absence of observations, as the case may be) outlined in the appendix attached to these</p>	

	minutes be submitted to Torfaen County Borough Council.	
174.	<p><u>Planning Applications: Plenary Powers</u></p> <p>Members received the list of observations made on planning applications between meetings, under plenary powers.</p> <p><u>RESOLVED:</u> that the observations outlined be noted.</p>	
175.	<p><u>Planning Determinations</u></p> <p>Members received and noted Torfaen County Borough Council planning determinations, including reasons for approvals or refusals.</p> <p><u>RESOLVED:</u> that the planning determinations be noted.</p>	
176.	<p><u>Litter/Doggy Bins</u></p> <p><u>RESOLVED:</u></p> <ul style="list-style-type: none"> (i) that the two bin locations for Brynwynn be removed from the list and Cllr Nick Simons be informed. (ii) that Cllr Davies and Clarkson find an alternative location for a bin in Garndiffaith and Varteg area. (iii) that Sian Watkins at Streetscene be contacted in regards to the Sebastopol and Cwmyrnyscoy bins (iv) that Bron Avon be contacted again in regards to the school Crescent bin (v) that the bin in Lower New Inn be added to the list once details are received from Cllr Nick Jones (vi) that a meeting be set up with Sian Watkins, TCBC and Bron Afon to discuss a working partnership 	
177.	<p><u>Notice Boards</u></p> <p><u>RESOLVED:</u></p> <ul style="list-style-type: none"> (i) that the 4 recycled timber noticeboards be purchased and installed at a cost of £3000 each (ii) that £3000 be moved from reserves to cover the cost, putting the budget for notice boards at £12,000 	
178.	<p><u>Play Equipment</u></p>	

	<p><u>RESOLVED:</u></p> <ul style="list-style-type: none"> (i) that a report be obtained from TCBC regarding play equipment in Pontypool areas (ii) that the request for funding for fencing around the Panygasseg play area be declined. 	
179.	<p><u>Autumn/Winter Competitions</u></p> <p><u>RESOLVED:</u></p> <ul style="list-style-type: none"> (i) that the Pontypool and District Outdoor Light Competition not be held in 2022 (ii) that the Pontypool Town Best Dressed Christmas Window competition be held in 2022 with prize money of £300 first, £200 second and £100 third. (iii) that £200 from the New Events budget be awarded to Friends of Pontypool/Pontypool Indoor Market to assist with their Halloween event 	
180.	<p><u>Christmas Cavalcade</u></p> <p><u>RESOLVED:</u></p> <ul style="list-style-type: none"> (iv) that depending on costs and availability the Land Train be booked for the event (v) that quotes for Drummers for the event be sourced (vi) that the Autumn/Winter photography competition continue this year with the theme “Animals in Winter”. 	
181.	<p><u>ACT Ongoing Rental of Office Space</u></p> <p><u>RESOLVED:</u> that ACT be told that they can continue to rent the top floor of the Council Offices</p>	
182.	<p><u>Armed Forces Community Covenant</u></p> <p><u>RESOLVED:</u></p> <ul style="list-style-type: none"> (i) that the Covenant be signed by Cllr Gaynor James (ii) that the Clerk confirm the arrangements with Mr Alan Vernon-Jones of Welsh Language and Armed Forces Policy Officer. 	

183.	<p><u>EXCLUSION OF PRESS AND PUBLIC</u></p> <p><u>RESOLVED:</u> By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public were excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p> <p>The recording of the meeting was stopped.</p>	
184.	<p><u>Establishment Committee – Confidential Minutes – 7 September 2022</u></p> <p><u>RESOLVED:</u> that the confidential minutes of the above meeting be approved and the recommendations of the committee be adopted.</p>	
185.	<p><u>Appointment of Clerk</u> <i>Clerk – Mrs L McMail left the meeting at this stage</i></p> <p><u>RESOLVED:</u></p> <ul style="list-style-type: none"> (i) that a new policy be put in place for the appointment of a Clerk (ii) that Mrs L McMail be welcomed to the position of Clerk 	
186.	<p><u>Advert for Finance Manager</u></p> <p><u>RESOLVED:</u></p> <ul style="list-style-type: none"> (i) that the shortlisting for the Finance Manager position take place on Monday 3rd October (ii) that should the Clerk feel it necessary a Temp could be brought in to cover some of the work until a replacement was in position. <p><i>Clerk – Mrs L McMail was asked to re-join the meeting at this stage</i></p> <p>The Chair concluded the meeting by welcoming Mrs L McMail to the role of Clerk and stated that all Members were looking forward to working with her.</p>	

Chair

**Appendix to the minutes of Full Council -
Wednesday 28th September 2022**

1	<i>Plan Number</i> 22/P/0537	<i>District reference</i> Pontypool	<i>Site reference</i> Ladbroke Racing Ltd, 17 - 19 Commercial Street, Pontypool	<i>Other reference</i>
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Proposed change of use from betting shop (use class A2) to non-residential training establishment (use class D1)

OBSERVATIONS FROM PONTYPOOL COMMUNITY COUNCIL: None

2	<i>Plan Number</i> 22/P/0547	<i>District reference</i> Snatchwood	<i>Site reference</i> Thomas House, Hanbury Road, Pontnewynydd	<i>Other reference</i>
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Proposed new dwelling to replace existing partially built dwelling

OBSERVATIONS FROM PONTYPOOL COMMUNITY COUNCIL: None

3	<i>Plan Number</i> 22/P/0606	<i>District reference</i> Snatchwood	<i>Site reference</i> Rhiw Ffrance House, School Road, Pentwyn	<i>Other reference</i>
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PROPOSAL: Change of use of residential garage to workshop to allow for business use

OBSERVATIONS FROM PONTYPOOL COMMUNITY COUNCIL: None

4	<i>Plan Number</i> 22/P/0634	<i>District reference</i> Abersychan and Cwmavon	<i>Site reference</i> Lower Little Beili Glas Farm, Cwmavon, Pontypool	<i>Other reference</i>
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Proposed two storey front extension, porch, roof extension and two storey rear extension

OBSERVATIONS FROM PONTYPOOL COMMUNITY COUNCIL: None

5	<i>Plan Number</i> 22/P/0648	<i>District reference</i> St. Cadocs and Penygarn	<i>Site reference</i> St. Albans RC High School, Park Road, Penygarn	<i>Other reference</i>
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PROPOSAL: Works are required to stabilize a dangerous structure at the rear of the listed building and adjacent to Pontypool Park. The work will require taking down a brick wall, salvaging the brick & copings ready for reuse, clearing debris to assess foundations and rebuilding the wall by reusing the salvaged bricks.

OBSERVATIONS FROM PONTYPOOL COMMUNITY COUNCIL: None

6	<i>Plan Number</i> 22/P/0668	<i>District reference</i> St. Cadocs and Penygarn	<i>Site reference</i> 36 College Road, Penygarn, Pontypool	<i>Other reference</i>
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PROPOSAL: 2 storey rear extension, bay window/porch to front & parking area to frontage

OBSERVATIONS FROM PONTYPOOL COMMUNITY COUNCIL: None

CYNGOR CYMUNED PONT-Y-PŴL
Declarations of Interest

MEETING: Full Council

DATE: Wednesday 28th September 2022

<u>Name of Member</u>	<u>Interest Declared</u>
Councillor Jon Horlor	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.
Councillor Gaynor James	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.
Councillor Giles Davies	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.
Councillor Jon James	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.
Councillor Rose Matthews	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.
Councillor Nick Bryne	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.