

**QUICK NOTES OF A MULTI-LOCATION MEETING OF THE EVENTS  
COMMITTEE OF PONTYPOOL COMMUNITY COUNCIL  
HELD ON  
WEDNESDAY 12 OCTOBER 2022 AT 6.30PM**

**NB: The full minutes will be published in due course**

**In attendance:**

Councillor: Rose Matthews# (in the Chair)

Councillors in attendance: Gaynor James#, Lizzie Hunt#,  
Nick Jones\* Nathan Warren#

Officers: Lisa McMail# (Clerk) and Cindy Challenger\*

Also in attendance: Councillor Jon James

\* *Attending remotely via Microsoft Teams*

# *Attending physically in the Council Chamber*

*The meeting was recorded for minute taking purposes as agreed by Members.*

**199. Apologies**

Apologies received from Councillor(s) Matt Ford, Anne Gunter and Nick Simons.

**200. Declarations of Interest**

Councillors Gaynor James, Jon James and Rose Matthews declared personal and non-prejudicial interests in any agenda items relating to Torfaen County Borough Council (TCBC) as they were members of TCBC, as well as members of Pontypool Community Council.

**201. Party in the Park 2022**

The Committee received a comprehensive report from Mrs CC, Project & Event Manager in relation to Party in the Park 2022 and approved the recommendations.

Reference was made by Cllr NJ to 5.3 of the report in relation to letters informing residents of the event. Mrs CC clarified that letters were sent to residents that live around the park e.g., Troisant Street stating that the event is going ahead and there will be loud music.

**RECOMMENDED:**

- (i) that the report be noted, and recommendations listed be considered and implemented for the 2023 event.
- (ii) that consideration be given to increase the budget as mentioned above for the event in 2023.

**202. Suggestions from the public at Party in the Park**

The Committee received a detailed list of issues from a public survey undertaken at Party in the Park.

**RECOMMENDED:** that the information be received.

**203. Poetry Competition**

The Committee received a report from Mrs AA, Events Officer updating the Committee on the Poet of Pontypool 2022 competition.

**RECOMMENDED:** that the information be noted.

**204. Environmental Quiz**

The Committee received a report from Mrs AA, Events Officer on the Schools Environmental Quiz held on Monday 20<sup>th</sup> June at Padre Pio RC School. Cwmffrwdor won the 2022 Environmental Quiz and will host the 2023 event.

**RECOMMENDED:** that the information be noted.

**205. Garden Competition**

The Committee received a report from Mrs AA, Events Officer on the Garden Competition in relation to the number of entries, the judges, and the winners of the competition.

**RECOMMENDED:** that the information be noted.

**206. Christmas Cavalcade**

Mrs CC, Project & Event Manager informed the meeting that the organising of the event is going well and made the following points:

As there is no longer a Horse and Carriage for the Parade, she was hoping to get hold of a land train, however the ones that had been contacted so far would only be available to be stationary outside the police station so if she had no luck by the end of the week, she was hoping to get an open top classic vintage car for Santa and Mother Christmas to ride in.

The Grotto has now been changed from inside to outside the market, it is a traditional wooden hut and will be decorated effectively. The Leader stated that it is situated at the side of Market and the Market Manager was doing a fantastic job. It was asked that the Council's thanks be passed on to him.

Cllr NJ asked what would happen after the Cavalcade. The Leader stated that it will be used for numerous other events throughout the year as the market had paid for the hut.

Mr Mike Bendell had confirmed that he would be willing to be the Health & Safety Officer at the event again this year, however he usually provides all the stewards for the event but this year he can only provide 4 so Mrs CC asked if anyone knew of anybody who would like to be a steward then to let her know. Cllr RM offered to be a steward.

Cllr NW asked if the budget was on track. Mrs CC stated that approximately £12,000 had been spent so far out of the £15,000 budget and the remaining £3,000 would be to cover the cost of the land train or vintage car and another entertainment act.

**207. Committee Budget**

In relation to the Committee budget a few members referred to the cost of Party in the Park. It was agreed that this be placed as an item on the budget day for further consideration, after the Council know its priorities from its visionary day.

Signed by the Chair .....

**PONTYPOOL COMMUNITY COUNCIL  
CYNGOR CYMUNED PONT-Y-PŴL  
Declarations of Interest Declared**

**MEETING: EVENTS**

**DATE: Wednesday 12<sup>th</sup> October 2022**

<u>Name of Member</u>	<u>Interest Declared</u>	<u>Declaration Signature</u>
Councillor Mrs G. E. James	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.	Signed
Councillor Mrs R. Matthews	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.	Signed
Councillor N. Jones	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.	Signed

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