

**QUICKNOTES OF A MULTI-LOCATION MEETING OF THE EVENTS
COMMITTEE OF PONTYPOOL COMMUNITY COUNCIL
HELD ON
WEDNESDAY 13th SEPTEMBER 2023 AT 5.30 PM**

NB: FULL MINUTES WILL BE PUBLISHED IN DUE COURSE

In attendance:

Councillor: Rose Matthews# (in the Chair)

Councillors in attendance: Matt Ford#, Gaynor James#, Caroline Price*, Nick Jones*, Nick Simons*.

Officers: Lisa McMail*, Rebecca Cronin# and Miriam Watts#.

Also in attendance:

* *Attending remotely via Microsoft Teams*

Attending physically in the Council Chamber

The meeting was recorded for minute taking purposes as agreed by Members.

Min No	Subject and Decision	Action
177	<u>Apologies for absence</u> Apologies received from Councillors E Hunt, A Gunter, S Malson.	
178	<u>Declarations of Interest</u> Councillors Rose Matthews, Caroline Price, Gaynor James and Nick Simons declared personal and non-prejudicial interests in any agenda items relating to Torfaen County Borough Council (TCBC) as they were members of TCBC, as well as members of Pontypool Community Council.	JW
179	<u>Party in the Park 2023</u> Councillors received a report on the 2023 Pontypool Party in the Park event held on 9 July 2023 at Pontypool Park. <u>Recommended</u> i. That the report be noted.	

180	<p><u>Garden Competition</u></p> <p>Councillors received a report on the 2023 Garden Competition.</p> <p><u>Recommended</u></p> <ul style="list-style-type: none"> i. That the report be noted. ii. That the Council continue with the competition in 2024/25. 	
181	<p><u>Community Celebration Evening 2023 (formerly Grants Presentation Evening)</u></p> <p>Councillors received a report on the proposed Community Celebration Evening.</p> <p>The venues in the report were discussed with Cllr James suggesting that The Comrades Club could also be a good venue.</p> <p>Plenary Powers given to Chair of Events and Clerk to proceed with booking of the venue.</p> <p><u>Recommended</u></p> <ul style="list-style-type: none"> i. that the date of the event be confirmed as Thursday 26th October 2023. ii. The suggested attendees and evening schedule was approved, as outlined above. iii. First choice for venue agreed as Pontypool Golf Club, if numbers rise above 100, Pontypool Active Living Centre to be used. iv. That the venue for the event be confirmed subject to numbers v. that plenary powers be awarded to the Clerk and Chair of Events to book the venue. 	
182	<p><u>Christmas Cavalcade</u></p> <p>Councillors received minutes of the Christmas Cavalcade working party held on 5th September 2023. The minutes were received with no comments.</p> <p>Councillors received a brief report on a proposed new addition to the Cavalcade – a land train to provide rides for 35 people throughout the town on the day of the Christmas</p>	

	<p>Cavalcade.</p> <p><u>Recommended</u></p> <ul style="list-style-type: none"> i. That the working party minutes be noted. ii. That the Land Train be booked for the event; with plenary powers being awarded to the Clerk and Chair of Events to progress this. 	
183	<p><u>Christmas Market – Day Trip</u></p> <p>Councillors received a report on a new proposed Event for Christmas 2023 for the older community of Pontypool.</p> <p>The Projects and Events Manager report stated that the new event would be more geared to the older community as other events held are more family/children.</p> <p><u>Recommended</u></p> <ul style="list-style-type: none"> i. That the report be noted. ii. Advertise bus trip as all Councillors in agreement, suggested to state for over 60’s on posters and target specific groups/clubs. iii. That the 53-seater bus be booked for the event with plenary powers being awarded to the Clerk and Chair of Events to progress this. 	
184	<p><u>Committee Budget</u></p> <p>Councillors received a copy of the Events budget (and reserves) and the spend to date.</p> <p><u>Recommended</u></p> <ul style="list-style-type: none"> i. The information be noted 	
185	<p><u>Exclusion of Press and Public</u></p> <p>By virtue of The Public bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p>	

Declarations of Interest Declared
Events

13th September 2023

<u>Name of Member</u>	<u>Interest Declared</u>	<u>Signature</u>
Councillor Gaynor James	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.	Signed
Councillor Rose Matthews	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.	Signed
Councillor Nick Simons	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.	Signed
Councillor Caroline Price	A personal and non-prejudicial interest in any agenda items relating to Torfaen County Borough Council (TCBC) as a member of TCBC, as well as a member of Pontypool Community Council.	Signed